

**Meeting Notes of the Small Grants Panel held on  
22 March 2012 Nicholson Room, The Copeland Centre**

**Present:** Julie Betteridge (CBC)  
Kevin Little (CCC)  
Kimberley Elliott (CCF – Grants Officer)  
Paula Ratcliffe (CCF – Community Development Worker)

1. **Apologies for absence**  
Rachel Graham (CCF – Community Development Worker)  
Brian Hough (NDA) (Meeting agreed to go ahead in the knowledge that all decisions were to be sent via the minutes to Brian Hough who would then comment and agree or not with decisions against the project paperwork sent out to all panel members. Decisions are generally by consensus)
2. **Disclosures of interest**  
Julie declared an interest in the Copeland Olympic Project.
3. **Notes of the Previous Meeting**  
2 February 2012 Notes approved  
It was agreed that all future minutes will include the capital revenue split, name of applicant and the project title.
4. **Actions from last meeting**

**Cumbria Rugby Union**

**Application No: 960132**

**Grant Request: £36,000  
Revenue**

- Annual feedback is to be provided.

**Revenue Grant of £36,000 approved with the above condition**

**5. Budget**

The Panel looked through the budget. The recent application submitted by Phoenix Enterprise Centre is to be put on hold until clarity is sought. **JB to action**

**6. Award of Small Grants**

**Black Combe Country Fair**  
**Application no: 960186**

**Black Combe Country Fair**  
**Grant Request: £12,250  
Capital**

- Although the Panel were keen to support this project and would agree to support year one grant request, they would need further evidence of sustainability to be able to approve the remaining years.

**Project deferred.**

**Copeland Olympic Project**

**Application no: 960164**

**CBC – Health and Sports Team**

**Grant Request: £5,000  
Capital**

**Capital Grant of £5,000 approved** with standard conditions.

**Copeland Talking Newspaper Digital Project**

**Application no: 960181**

**Copeland Talking Newspaper**

**Grant Request: £3,265.56  
Capital**

- The Panel suggested the applicant works with the CCF Development Workers to secure further funding.
- The Panel would also like to see more evidence of partnership working. Perhaps with Age UK

**Capital Grant of £3,265.56 approved** with standard conditions

**Gosforth Agricultural Show Development Project**

**Application no: 960175**

**Gosforth Show**

**Grant Request: £11,650.21  
Capital**

- The Panel requested that a report be provided each year showing:
  - Number of volunteers involved
  - Numbers of business engaged/benefitting from the show
  - Turnover
  - Visitor Numbers
  - What other shows the applicant has worked with

**Capital Grant of £11,650.21 approved** with above condition

**Mid Copeland Electric Bicycle Network Pilot Project**

**Application no: 960157**

**Muncaster Castle / MVM Ltd**

**Grant Request: £8,987.50  
Capital**

- The Panel requested a full evaluation after first year pilot.

**Capital Grant of £8,987.50 approved** with above condition

**Seascale Beachfront Improvement Project**

**Application no: 960173**

**Seascale Parish Council**

**Grant Request: £3,130  
Capital**

**Capital Grant of £3,130 approved** with standard conditions

**Creative Digital Media Programme for Copeland**

**Application no: 960160**

**Signal Films and Media**

**Grant Request: £45,000  
Revenue**

- The Panel were happy to approve support for year one but requested the project work with the Community Development Workers and Anne Timpson of CBC to source other match funding and to develop the project further, ensuring the projects works closely with the two partner organisations (Florence Mine and Beggars Theatre) to engage with other events happening in the area.

**Revenue Grant of £15,000 approved** with above condition

**At the Playground**

**Application no: 960172**

**The Playground Association**

**Grant Request: £24,000  
Capital**

- Grants Officer to clarify outputs with applicant.

**Capital Grant of £24,000 approved** with above condition

**Parish Lengthsman / Egremont Castle**

**Application no: 960171**

**West Copeland Partnership**

**Grant Request: £37,500  
Revenue**

- The Panel found it difficult to assess this application, they requested further information:
  - A plan of activities involved
  - Quotes to be submitted
  - Evidence of community involvement/support
  - Is this application for partnership working with works4u or will this be tendered?
  - Work with Development Workers on sourcing match funding
  - Evidence of sustainability

**Project deferred.**

**7. Development Grants**

**Millom Masonic Hall**

Panel agreed this did not fit with the development grant criteria but considered it as an enabling grant to be used as third party funding to secure £4,000.

**Enabling Grant approved: £400.00**

**Chill Out Zone**

At the last Panel meeting the Panel agreed to fund a £1,000 development grant to the Chill Out Zone. To carry out further market research, the applicant has come back to the Panel to ask that they uphold the original offer of £1,000 development grant and consider a full application for £4,600 at the next meeting. The Panel agreed that it would be best if the applicant submitted an application for the full amount of £5,600, instead of using the development grant.

**Applicant to be advised to submit a full application of £5,600 for the next panel meeting.**

**Egremont Youth Partnership**

Panel in support of this development grant funding the holding of an open day to consult with the young people and community of Egremont.

**Development Grant approved: £1,000.00**

### **Moore Arts : Millom**

At the previous panel, the Panel approved a development grant to provide the required development assistance. This has now been complete and recommendations from this work have included several governance changes which Moore Arts would like to employ Business in the Arts:Northwest to complete. The panel were asked to consider if they would extend the development grant by £360.00. The Panel declined due to there being other business advice agencies that could provide this kind of support and because of the upper cap of £1,000 on development grants.

### **8. Future Projects**

The Panel looked through the updated future projects list.

### **9. AOB**

#### Home Group

The applicant has submitted an enquiry to the Fund requesting £30,000 towards the HOME apprenticeship scheme. The Panel were asked to note the information in the enquiry and give an indication/advice whether this project should be approved to Stage 2 of the application process. The Panel agreed that the applicant can submit a full application.

#### Appraisals

It was agreed that the budget sheet will be used to give the RST an idea of how many projects they are to expect for appraisal.

#### Drigg

As previously agreed, the Panel were asked to reconfirm that any interest earned by Drigg and Carleton on their £50k annual grant can be used by Drigg and Carleton Parish for activities not bound by the NDA socio-economic strategy.

### **10. Date of Next Meeting**

Thursday 26 April 2012, Nicholson Room, Copeland Centre, Whitehaven.