

**Meeting Notes of the Small Grants Panel held on
22 September 2011 Carlisle Spedding, The Copeland Centre**

Present: Brian Hough (NDA)
Julie Betteridge (CBC)
Kevin Little (CCC)
K Elliott (CCF – Grants Officer)
Rachel Graham (CCF – Community Development Worker)
Paula Ratcliffe (CCF –Community Development Worker)

1. **Apologies for absence**
Paul Dodson (CCC)

2. **Disclosures of interest**
None

3. **Notes of the Previous Meeting**
25 August 2011 Notes approved

4. **Actions from last meeting**
FLAG project approved after last panel meeting.

5. **Award of Small Grants**

Young Enterprise

Application no: 960108

Grant Request: £15,189

Grant of £15,189 approved with standard conditions.

Millom Town Council

Application No: 960113

Grant Request: £30,314.16

The panel agreed this project included a good combined economic package promoting trading activities in Copeland.

- The panel requested the project title be changed to better reflect the impact and delivery of the town centre project. The Panel were clear that this was a 'Millom Town and Traders Initiative' and acknowledged the combined package of work the project provides.
- Applicant is to confirm details of the private sector contributions, in kind and other and the marketing plan.
- Annual monitoring visits are to be used to look at the private contributions to the project and additional money and trading brought in to the town through this initiative and how many businesses have engaged.

Grant of £30,314.16 approved with the above conditions.

Open Gates Family Centre

Application no: 960071

Grant Request: £43,409.99

The panel agreed this project is an education driven project in a deprived ward.

- The group is to confirm, through monitoring of this project and business plan, how this project benefits parents i.e. are they able to attend training etc.

Grant of £43,409.99 approved with the above conditions.

6. AOB

Phoenix Enterprise Centre

The grants panel approved a development grant for **£977.44** to **Phoenix Enterprise Centre** for 2 x workers to carry our research and development for the 'Abolish Digital Exclusion project'.

Subject to the following condition/s:

- Applicant must be able to demonstrate that the delivery and managerial time spent on the project is above and beyond normal working hours and this should be evidenced on a time sheet.

The panel also agreed that an outline paper on the Abolish Digital Exclusion 3 year programme should be submitted to the grants panel on 22 October and an enquiry form submitted online.

If approved at the panel applicant will be advised to submit a Stage 2 application to the Fund for the 15 November deadline, which will be taken to the board on 3 February 2012.

Development Grant of £977.44 approved

Publicity

PR to send BH general presentation showing how much leverage the fund has brought in. The panel agreed this was a good opportunity to use this as a good news story, especially with the Funds 1 year anniversary approaching in October. **RG to speak to Ian Curwen** about this story. **JB to speak to Ian** about putting a celebrating first year of grant giving in Copeland Matters and getting the message out through the council as host of the Fund. **Team** to prioritise 3 small grants project that could be used in this story.

7. Date of Next Meeting

27 October 2011, 8.00 in the Nicholson Room, The Copeland Centre