

## Small Grants Panel

### Meeting Notes of the Small Grants Panel held on 20 May 2011 Carlisle Spedding Room, The Copeland Centre

**Present:** Brian Hough (NDA)  
Julie Betteridge (CBC)  
Paul Dodson (CCC)  
Diane Ward (CBC)  
Kimberley Elliott (CCF)  
Rachel Graham (CCF)

**1. Apologies for absence**

Paula Ratcliffe (CCF)

**2. Disclosures of interest**

None

**3. Notes of the Previous Meeting**

19 April 2011 Notes approved

Actions from previous meeting:

Copeland Coastal Initiative – to come back to the Panel with a different approach.

Whitehaven Harbour Pontoon Investment – to come back to Panel with a different package. **Brian and Julie are to meet to discuss.**

ERUFC – BH to update.

**4. Deferred applications from previous grants panel:**

**Phoenix Enterprise Centre – forward planning or expectations of outcomes of pilot scheme**

**Application no: 960035**

**Grant Request: £20,000**

**Grant decision deferred.**

Panel still felt the questions had not been fully answered particularly with reference to forward planning or expectations of outcomes of pilot scheme. Panel suggested development officer visit with Chris Pickles CBC.

## 5. Award of Small Grants

### Hospice at Home – Opening up of a Whitehaven Charity Shop

Application no: 960083

Grant Request: £9,000

Grant approved £9,000 with the following conditions:

- Offer letter should reiterate that this is a one off enabling grant and no further subsequent application should be submitted.
- Match funding has to be secured before the grant will be released.

### South Copeland Tourism Community Interest Company – South Copeland adventure leaflets project

Application no: 960084

Grant Request: £14,750

Grant Approved £14,750 with the following conditions:

- The leaflets should link in with West Cumbria Tourism Partnership.
- A communications plan is to be agreed for distribution and use of the leaflets.

### West Cumbria Carers – Young carers identification and support in Copeland

Application no: 960072

Grant Request: £17,765

Grant approved £17,675 with standard conditions

### Woodhouse Millennium Green Partnership – Woodhouse Millennium Green Play Project

Application no: 960086

Grant Request: £15,000

Grant Approved £15,000 £10,000 towards scheme with £5,000 allocated to third party funding towards WREN application with the following conditions:

- Match funding must be secured before the grant is released.
- Group to offered support from the CBC Open Spaces Team in regarding further development of the site.

## **6. Emerging Projects Discussion**

Westlakes Extreme – Stage 1 application has been received by the team for the Westlakes extreme project requesting £20,000 towards an initial market research and development phase which will lead to a wider large capital investment scheme. It was noted that the Panel should present the scope of the project to the board and Stage 1 application be approved.

Black Sail YHA – Rachel gave an update on the subsequent application to the Fund for the Blacksail YHA renovation project. The applicant has engaged in community consultation, developing an education programme and revising their funding package following a withdrawal of RDPE funding. They are looking to submit to the July board meeting.

## **7. AOB**

Lamplugh Village Hall – the project applicant has overspent and has enquired about an increase to grant. This was refused on the basis that applicants should incorporate more stringent contingency into their budgets. The Panel felt a message should go back to the group as the funding was provided against detailed costings within the application on the assumption that relevant contingencies were covered within the project plan and budget.

## **8. Date of Next Meeting**

23 June 2011, 8.00am in the Nicholson Room, The Copeland Centre