

Meeting Notes 20 June 2018, Kelton House, Westlakes Science Park

Present: Richard Cummings (Board Member)
Brian Hough (NDA),
Gillian Elliott (CCC)
Liz Watson (CCC)
Julie Betteridge (CBC)
Emma Moynihan (CCF – Fund Manager)

1. Apologies for absence

None

2. Disclosures of interest

No disclosures of interest

3. Notes of the Previous Meeting 25 April 2018

Panel agreed the notes of the previous meeting as a true record.

4. Actions from last meeting

Action: JB to obtain S106 CBC agreement update. CBC to discuss with applicant and feedback response to CCF team.

Action: CCF to look into the purchase of CCF plaques for applicants – EM informed the panel this was in hand.

5. Small Grant Applications

5.1 Drigg Village Hall	New roof project
Application No: 960555	Grant Request: £17,170
EM gave a background update of this project to the Panel.	
The Panel approved this grant with the following Recommendations:	
<u>Recommendations</u>	
1. The applicant to including an Output/Outcome that measures access/attendance and user satisfaction within the first 6 months of completion of the works.	
2. The applicant to confirm that they have the funds available to cash flow vat payments	

Small Grants Panel



6. Small Grant Variations & Updates

6.1 960498 - Kirksanton Village Hall – Panel noted the following variation request

- Decrease in total project from £119,202.00 to £113,107.00 costs due to tender quotes being less than previous year.
- Increase in CCF intervention rate from 21% to 22.1% due to decreased costs.
- Change in match funding.
- Extension to project end date by 6 months due to delays in funding application outcomes.

6.2 960515 - Distington Big Local – Panel noted the variation request to extend the project end date from 15/07/18 to 31/10/18.

6.3 960517 - St Benedict's Rugby Union – Panel approved the following variation request

- Total project costs reduced from £160,794.00 to 143,555.04
- Project funding reducing from £160,794.00 to £143,555.04 and the intervention rate increasing from 15.5% to 17.41%
- Project start date extended from 02 February 2018 to 20 June 2018
- Match funding output reduced from £135,794.00 to £118,555.04

6.4 960551 - Ennerdale Hub (The Gather) – Panel noted the update given by EM.

- Panel requested a special condition be added to the application approval that evidence of the financial debt is obtained in way of accounts/bank statements.

6.5 960489 - CADAS - Panel noted the following variation request

- Extension to end date to 31/05/2018 to use underspend
- Use of predicted salaries underspend of £700.00 from salaries for training.

7. Enabling Grant

EM informed the panel that no applications have been awarded this financial year to date. Panel noted this position.

8. Learning Log

Nothing to add at this meeting.

9. AOB

The Panel had a discussion around Millom Pool in light of the planned public meeting on 23rd June 2018.

It was noted that the Panel would discuss with the Fund Board the possibilities of an enabling grant to explore feasibility works if required.

10. **Date of next Meeting – 29th August 2018, Moresby Meeting Room** Apologies were noted from Brian Hough, Liz Watson and Richard Cummings.