

Copeland Community Fund Board
Notes of the Meeting held 20 September 2017, Moresby Meeting Room

Present:

Councillor David Moore (CBC) (Chair)
Brian Hough (NDA)
Richard Cummings (LLWR)
Councillor Keith Hitchen (CCC)
Councillor David Southward (CCC)
David Henderson (Independent)

In Attendance:

Emma Moynihan (Community Fund Manager), Gillian Elliott (CCC – Accountable body), Martin Allman (CCC – Accountable body), Julie Betteridge (CBC), Kimberley Young (CCF Grants Officer) Paula Ratcliffe (CCF Project Co-ordinator) until Item 7

1. Appointment of New Board Members

DM introduced and welcomed both Keith Kitchen and David Henderson as new Board members to their first Board meeting.

2. Apologies for Absence

Mike Starkie (CBC)
Dianne Richardson (Independent Member)

3. Disclosures of Interest

BH disclosed an interest in items 7.2 and 7.3
KH disclosed an interest in item 7.1

4. Notes of last meeting 22 March 2017

The notes of the last meeting on 22 March 2017 were agreed as a true and accurate record.

5. Actions from previous meeting

No outstanding actions.

6. Large Grant Applications

6.1 Organisation/Project	Amount Requested
960512 Whitehaven Community Trust: Lowther Homeless Accommodation	£99,712.58
PR presented the application to the Board. LW summarised the appraisal, which recommended approval of a grant of up to £99,712.58 subject to conditions.	
Decision Board approved £99,712.58 subject to the standard conditions and the following special conditions: <ul style="list-style-type: none">- Board requested the applicant provide an evaluation of the project annually to enable any issues that may prevent them from applying for the contract with CCC to be addressed promptly.- Applicant to ensure all purchases made as part of the project comply with the Funds procurement requirements.- Managing Your Grant Workshop to include methodology for reporting of costs to be agreed with the CCF team.	

7. Large Grant Variations/Updates

7.1 960479 – Eskdale Mill **Update Noted**

7.2 960338 – Rosehill Trust Loan **Discussion as Below**

<p>The Board considered the latest position regarding the proposed loan to Rosehill and progress against the Board's previous requirements to release those funds. Careful consideration was given to the significant public purse investment from both Copeland Community Fund and Britain's Energy Coast, the value of the Theatre and its associated operations to the community, alongside current activity and the progress in producing a full Business Plan to give confidence in the ability to repay the intended loan, one of the requirements arising from the Board's earlier decision.</p> <p>There was a lengthy and detailed debate. The Board:</p> <ul style="list-style-type: none">• Reaffirmed its commitment to do it all it can to support Rosehill through the current difficult financial circumstances, having regard to the investment already made, the value of Rosehill to the community and the need to protect the public purse in keeping with accepted public spending standards and scrutiny.• Agreed to progress further the release of loan funds to both support Rosehill but also ensure the protection required above• Expressed its disappointment at the progress in producing a full Business Plan in keeping with public spending requirements, including the lack of underpinned financial predictions presented in a way that can be readily interpreted, whilst acknowledging that detailed financial data did exist and had been offered at a late stage outcomes <p>As a result the Board agreed:</p> <ul style="list-style-type: none">• To meet with the Board of Rosehill Theatre Trust to both reaffirm its position and seek reassurance regarding the ability of the Trust to meet the repayment conditions of the proposed loan• To reach an agreement with the Board of Rosehill as to the amount of an initial payment from the £350,000 available, payable immediately on the receipt of the Title
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Deed and the Legal Charge on those funds being secured, in keeping with its original decision.

- To allow Rosehill more time to expedite and submit a satisfactory full Business Case that in turn would secure the subsequent release of the loan.

The Fund Board also suggest that a small group of 3 to 4 members from each Board meet quickly to progress the understanding as referred to above. DM, DS, BH and DH volunteered.

7.3 960401 – Wasdale Mountain Rescue Team **Approved** changes to payment schedules to 50%, 40%, 10%

7.4 960405 – Environment Agency **Approved** extension to end date; changes to milestones, increased project costs and increased match funding; resulting in a reduction in intervention rate to 8.9%.

7.5 960470 – STEM Cumbria Ltd (Small Variation agreed at Panel 30 August 2017, but recommended to be noted at Board) **Noted** a number of changes due to the unprecedented interest in the project. Consequently to project requested:

- 1) Changes to the Budget lines to reflect changes in spend profile
- 2) Request increase in CCF grant amount from £29,150 to £54,853
- 3) Increase in total project budget from £60,750 to £92,353.
- 4) Increase in Total Project Budget from £60,750 to £92,353
- 5) Increase to Outputs

8. Any Other Business

- **Day/Time for future Board meetings following DH request**
The Board agreed that December 2017 and March 2018 Board Meetings will be held on Wednesdays at 10am instead of 1pm.
- **Beacon Invitation** - KH and DR to attend
- **LLWR event** - DM and KH to attend