

## Copeland Community Fund Project Board

### Notes of the Annual General Meeting held on 15 June 2012 Nicholson Room, Copeland Centre

**Present:** Councillor E Woodburn (Chair)  
Councillor D Moore (CBC)  
Mr B Hough (NDA)  
Councillor T Knowles (CCC)  
Mr S McClure (Independent Member)  
Mr M Shields (Independent Member)  
Councillor A Markley (CCC)

**In Attendance:** P Dodson (CCC); J Betteridge (CBC); R Kendrick (Community Development Worker); P Ratcliffe (Community Development Worker); K Elliott (Grants Officer)

1. **Apologies for absence**

None.

2. **Minutes of last meeting**

Agreed.

3. **Presentation of Achievements and end of year finance 2011/12**

A draft annual report was considered and discussed by the meeting. All Board members agreed to email comments to RK by Wednesday 20 June. A final draft with amendments to be sent around Board Members. Final document to be ready for distribution by end of June.

4. **Financial Update**

P Dodson (CCC) presented the financial update.

It was noted that the NDA payment has not been received for this year yet. The Board expressed their expectation that the Fund receive interest accrued over the period from the expected date of payment (November 2011) till the amount finally paid. **BH to chase.**

The Board note the financial position of the fund as set out.

5. **Re-election of membership**

5.1 Retirement of Chair

The Board expressed their thanks to Elaine for her work as Chair of the Fund Board.

5.2 Election of new Chair  
Nominations were requested.  
Nomination: Tim Knowles by Cllr Tony Markley  
Seconded: by Mike Shields

With no other nominations the Board agreed Tim Knowles as Chair.

6. **Board Meeting Schedule 2012**

The schedule of meetings for 2012/13 was agreed with some requested changes to fit in with CCC Cabinet meeting schedule.

7. **AOB**

None

8. **Date of next meeting**

June 2013