

**Copeland Community Fund Project Board**  
**Notes of the Meeting held on 6 October 2015 Bainbridge Room, The Copeland Centre**

**Present:**

Mr John Rowlands (Independent Member) (Chair)  
Councillor Tim Knowles (CCC)  
Councillor David Moore (CBC)  
Mike Starkie Directly Elected Mayor (CBC)

**In Attendance:**

Julie Betteridge (CBC), Emma Moynihan (Community Fund Manager) Paula Ratcliffe (Community Development Worker) Helen Conway (Community Development Worker) Claire Willis (Community Grants Officer)

**1. Apologies for absence**

Councillor David Southward (CCC)  
Sam Bramwell (CCC)  
Brian Hough

**2. Disclosures of interest**

Tim Knowles - Phoenix Enterprise Centre - (in relation to AOB 11.3 - PEC)

**3. Notes of last meeting, 22 July 2015**

Approved.

**4. Actions from Previous Meeting**

**4.1 Additional Independent Board Members**

This is currently going through the process of being ratified by the three partners, before it can be implemented. CBC have ratified. NDA have ratified.  
CCC – a paper was going to CCC Cabinet meeting in July 2015.  
No decision was made at CCC Cabinet. TK advised that CCF to approach Gillian Elliot for further information.

This to be listed as an agenda on Away Day on 10/11/2015.

**Action: EM**

**4.2 Independent Board Members Recruitment Process**

No applications following publicised vacancy.

JR/JB suggested that the vacancy could be highlighted at the 5 Year Celebration Event on Friday 16 October. Board agreed JB to get timetable for recruitment circulated and advert to be revisited.

JB requested that board members provide contact details of anyone they think may be interested in becoming an Independent Board member.

**Action: EM/JB/JR/DM/TK**

**5. Finance**

**5.1 Finance Report (including current applications)**

The Board noted the report and current financial position.

PR advised that the CCF Development Workers are working with many projects that are not listed as an Enquiry in the pipeline and are assisting them to reach application stage.

Future applications to be added/updated for next board meeting.

## 5.2 Update on grants yet to start: Large Grants and Investment Grants

Rosehill - The board were informed that the capital build is about to commence

## 5.3 Friends of Kie Park

PR reported on project progress:

- Match Funding is now secure
- Accountable Body still needed to be able to progress

## 6. Project Updates

### 6.1 R.A.G Project Status Report

The Board noted the report.

### 6.2 Viking Way

The Board agreed for a letter from the Chair to be sent to Sellafield to propose a 50/50 split of the current £100,000 shortfall between Sellafield Sites and CCF.

This would bring Sellafield Sites contribution to £65,000.00 and CCF contribution to £150,000.00.

**Action: EM**

### 6.3 Large Grant Issues

JB gave a verbal report on a project funded by CCF potentially returning to the Fund for an unexpected shortfall in capital costs. A paper will be issued at the next Board meeting.

**Action: JB**

## 7. Grant Requests

7.1 <u>Organisation/Project</u>	<u>Amount Requested</u>
<b>Millom Recreation Centre:</b> Detailed Design Stage for New Gym and Soft Play Facility.	£50,000.00
This grant was appraised as a small grant but taken to the board for approval as MRC may be applying to the Fund in the future for the capital aspect of the project.	
<b>Decision</b> Board <b>approved £50,000.00</b> subject to the following conditions:	
<ul style="list-style-type: none"><li>• The Project Development Co-ordinator to be employed by MRC will investigate other sources of potential funding so as to reduce the commitment of CCF where possible;</li><li>• Project to provide 3 quotes as recommended in the appraisal</li><li>• CCF Community development workers to continue to support this project</li></ul>	

## 8. Grant Requests not meeting required score

None

## 9. Report from Community Development Team

The Board noted the report

## 10. Independent Board Members Recruitment Process

To be placed on agenda for the Away Day on 10/11/2015.

**Action: EM**

## **11. Any Other Business**

### **11.1 Board Away Day**

Re-arranged for Tuesday 10 November 2015 Draft agenda circulated previously.

### **11.2 Five Year Celebration Event**

The Celebration is to take place on 16 October at The Beacon.

### **11.3 PEC –Phoenix Enterprise Centre – Additional Funds Request**

JB gave a verbal report.

PEC have applied for a small grant for a 1 year extension of the Connecting Copeland's Digitally Excluded (CCoDE) project, which was approved in principle at the Small Grants Panel. The project has also been unable to secure the shortfall of £7,500. The CCF Board have agreed to support this shortfall should there be definitive confirmation from Home Group that they would not be providing financial support.

PEC have also made a request for an additional £16,620 to secure delivery of the same project at Egremont. The Board agreed this additional request to the CCoDE project grant and expect a budget/breakdown for this to be provided before grant is released.

The Board confirmed the new CCF grant for the project as £74,120.00 which moves the project into the Large Grants Category for monitoring.

### **11.4 Whitehaven Amateurs Football Club – Redevelopment.**

The Board support the concept of the project in principle.

Full decision will be made by Copeland Community Fund depending on the business case and a fully completed application undergoing full appraisal. PR to advise The Football Foundation.

## **12. Date of next meeting**

Wednesday 25 November 2015 at 14.00. The Lowther Room, Copeland Centre.