

Copeland Community Fund Project Board
Notes of the Meeting held 10 February 2016, Lowther Room Copeland Centre

Present:

Mr John Rowlands (Independent Member) (Chair)
Brian Hough (NDA)
Alec Haggart (Independent Member)
Councillor Tim Knowles (CCC)
Councillor David Moore (CBC)
Mike Starkie Directly Elected Mayor (CBC)
Councillor Wendy Skillicorn (CCC)

In Attendance:

Julie Betteridge (CBC), Emma Moynihan (Community Fund Manager), Martin Allman (CCC), Gillian Elliot (CCC), Claire Willis (Community Grants Officer)

New Independent Board Member Alec Haggart and Councillor Wendy Skillicorn welcomed to the Board.

1. Apologies for absence

David Southward (CCC) substituted by Cllr W Skillicorn

2. Disclosures of interest

Item 6.2 – The Beacon - Julie Betteridge (CBC), Councillor David Moore (CBC), Mike Starkie Directly Elected Mayor (CBC) as CBC is the Applicant for this project.

3. Notes of last meeting, 11 November 2015

Approved.

4. Actions from Previous Meeting

4.1 Item 9.5 The Fund Manager and team will be reviewing the existing commissioned Youth support across Copeland. This information will be shared with the board in May.

Action: EM

4.2 Item 9.4 Existing output list to be checked in readiness for the March 2016 Board meeting.

Action: EM

4.3 Item 9.7 Board away day discussion regarding donations message – CCF Team to prepare a draft message and bring to future board meeting.

Action: EM

4.4 Item 9.6 The Board is requested to formally endorse the Fund approach to facilitate “community solutions” and assist with social entrepreneurialism and the co-ordination / development of project teams around community problem solving through an ABCD focused project. The Fund Manager to bring a project paper to the Fund Board in June 2016.

Action: EM

4.5 Item 11.3 Fund Manager to arrange a Board Meeting/Visit to Rosehill for the Board to see the project development. Plans to attend the site for this meeting was postponed due to the agenda.

Action: EM

5. Finance

5.1 Finance Report (including current applications)

The Board noted the report and current financial position using the new reports generated by GIFTS online. EM advised that the new reports now show previous spend Theme and Locality as Pie Charts and that there is now a comparison available against previous years spend.

EM also advised that should the Board wish to have any additional information provided that GIFTS online now has the flexibility to group information in various formats.

The board noted the current underspend on Priority Grants and overspend on Small Grants. The Board agreed to allocate the Priority Grant underspend to the Small Grants overspend prior to the start of the new financial year.

5.2 Income

BH noted that the £1.5m for 2015/16 was not showing as yet on the finance Report. EM advised this payment would not show until April 2016. BH to confirm payment had been transferred to CCC at the end of Jan 2016 as expected.

Action: BH

6. Project Updates

6.1 RAG Report

The Board noted the RAG report and requested that Start and End dates columns have the full date in.

Action: CW

6.2 The Beacon - Variation

JB explained the Beacon Variation, the Board approved the changes to the funding profile, project costs, milestones and project outcome.

JB also advised the Board that there was an opportunity to extend The Beacon and add a second floor to the Conference and Learning Centre and asked if the Board would consider increasing the current grant level. The Board, after reassuring itself on delivery arrangement, approved this additional grant. The Board requested further information regarding the business plan on the development of a Think Lab project.

6.3 Rosehill Theatre – Variation

The variation paper set out the issues and options. All 3 options were discussed. The Board approved Option 3 with a request for a discussion to be held directly with Rosehill Theatre that this additional money could now be used to employ a project manager.

The Board also agreed that both CBC and CCC would offer support via their Development Teams to Rosehill to advise on project development and identify ways of improving the facility and its outcomes.

Action EM, CBC & CCC

6.4 Haig Mining Museum

The board discussed the brief provided by EM notifying them of the closure of the Mine.

JB advised the board that there has been enquires and expressions of interest to CBC with regards to future users of the Haig building. The Board agreed that there were two major factors to be aware of in terms of the insolvency:

- 1 – To try and protect the money CCF have invested.
- 2 – That the investment made by CCF in Haig remains a benefit to Copeland Community.

MA/RST will produce a timeline of events for Haig and discuss this with EM to produce 'Learnings'. MA / JR to seek legal advice on behalf of CCF – from the grant monitoring process with this project.

It was also suggested that CCC look at the legalities of placing charges against land on any future new builds, Refurbishments etc. Fund Manager and Martin Allman to discuss with CCC legal team.

Action: EM & MA

6.5 Ennerdale Hub – Variation
Variation approved.

EM updated the Board on both the Ennerdale Hub and Ennerdale Centre projects. The Board asked for details of the rent on the pub and emphasised they would expect this to be significantly reduced to help the sustainability of the project.

Action EM & LW

6.6 Hensingham Amateur Rugby League Club - Variation
Variation approved.

6.7 Time to Change – Calderwood House
Variation approved.

7. Grant Requests not meeting required score
None

8. Report from Community Development Team

EM presented an updated CCF work pipeline for Community Development Work. The Board were advised of the need to source maternity cover from mid July 2016. The Board were made aware of the job evaluation process for the team members.

9. Away Day Feedback

The feedback is included in the notes of the last meeting. An action plan will be produced. A few final points were raised:

- 1) Chair asked that as we are introducing new board members it would be a good opportunity to ask the board to revisit and refresh themselves with the CCF Ethics Policy.
- 2) EM requested that if any CCF board members are members on any of our project boards could they please update the CCF team.

Action Board Members

11. Any Other Business

11.1 Thematics

EM advised of the current lack of independent Thematic Experts to complete commentary on both large and small projects. A further call for new experts in support will be made.

11.2 Viking Way

No response has been received by CCF.

The Board requested a reminder letter be sent to Sellafield (Paul Foster, Rory O'Neill and Andrew Jupp).

12. Date of next meeting

Wednesday 23 March 2016 at 14.00 in Romar.