

**Copeland Community Fund Project Board**  
**Notes of the Meeting held on 8 October 2014 Nicholson Room, Copeland Centre**

**Present:**

Mr John Rowlands (Independent Member) (Chair)  
Councillor David Moore (CBC)  
Councillor Elaine Woodburn (CBC)  
Mrs Elaine Parslow (Independent Member)  
Councillor David Southward (CCC)

**In Attendance:**

Paul Dodson (CCC); Julie Betteridge (CBC); Heather Askew (Community Development Team Leader); Paula Ratcliffe (Community Development Worker)

1. **Apologies for absence**

Councillor Tim Knowles (CCC)  
Mr Brian Hough (NDA)

2. **Disclosures of interest**

Elaine Woodburn – Item 3 (The Beacon Museum development) Non pecuniary interest as CBC are the applicant.

David Moore – Item 3 (The Beacon Museum development) Non pecuniary interest as CBC are the applicant.

Julie Betteridge – Item 3 (The Beacon Museum development) Non pecuniary interest as CBC are the applicant.

The rest of the Board agreed that Elaine Woodburn and David Moore could remain in the meeting to discuss and vote on the application.

Note: as this was an additional Board Meeting, regular agenda items were not discussed.

3. **Large Grant Requests**

Copeland Borough Council

<b>3 Organisation/Project</b>	<b>Amount Requested</b>
<b>Copeland Borough Council: The Beacon Museum Development</b>	£400,000 Capital and Revenue
<b>Decision</b> Board <b>approved £400,000</b> subject to the following special conditions: <ul style="list-style-type: none"><li>- Additional Outputs relating to Visitor Numbers (Number of attendances at a tourism attraction) and Numbers of business users to be agreed with CDT before issue of offer.</li><li>- Evidence of procurement to be checked at monitoring to ensure that value for money was achieved.</li><li>- Evidence required that match funding is in place (as detailed in the above table) prior to the start of the project.</li><li>- Evidence of planning permission to be received prior to start of the project.</li><li>- Community Development Team to ensure that any reference to this grant being given under De Minimis is removed from any offer.</li><li>- Risk Register for project to be supplied.</li></ul>	

As the NDA representative was not present at the meeting, this decision should be ratified by the NDA representative by email and formally at the next board meeting.

In addition the Board advised the applicant to consider the car parking situation, in order to support an increased number of visitors.

4. **AOB**

None.

5. **Date of next meeting**

Wednesday 26 November 2014 at 1pm for tour, 2pm for Board Meeting,  
Haig Mining Museum, Solway Road, Kells, Whitehaven.