

**Copeland Community Fund Project Board**  
**Notes of the Meeting held on 26 March 2014 Nicholson Room, Copeland Centre**

**Present:**

Councillor T Knowles (CCC) (Chair)  
Mr B Hough (NDA)  
Councillor D Southward (CCC)  
Mr J Rowlands (New Independent Member)  
Councillor D Moore (CBC)

**In Attendance:**

P Dodson (CCC); J Betteridge (CBC); H Askew (Community Development Team Leader); K Young (Grants Officer)

1. **Apologies for absence**

Councillor E Woodburn (CBC)  
Mrs E Parslow (Independent Member)

2. **Disclosures of interest**

None.

3. **Notes of last meeting, 5 February 2014**

Approved.

4. **Actions from Previous Meeting**

Howgill Family Centre

The target number of people employed after training is awaited. The applicant has confirmed that this project will not cover Millom and Haverigg as Action for Children are covering this area. Board suggested that Howgill make Action for Children aware of the project detail in case they wish to set up a similar initiative in Millom.

Whitehaven Harbour Commissioners

The applicant was able to secure funding from the Environment Agency to repair storm damage on the harbour. The applicant thanked the Board for considering the application for funding.

5. **Finance**

5.1 Finance Report (including current applications)

HA presented the finance report.

The Board noted the financial position.

DS asked that the Whitehaven Campus project be added to the future applications list.

## 6. Large Grant Requests

### 6.1 Phoenix Youth Project

6.1 Organisation/Project	Amount Requested
<b>Phoenix Youth Project: Core Staffing Costs for The Phoenix Youth Project</b>	£60,000.00 Revenue
<b>Decision</b> Board <b>approved £60,000</b> subject to the following special conditions: <ul style="list-style-type: none"><li>- Applicant to provide evidence of match funding for years' 2 &amp; 3 prior to the release any grant funding for that year.</li><li>- Applicant to provide the CCF team with evidence of their ability to cover the additional organisational costs for each of the three years prior to the release of any grant payments for that particular year.</li></ul>	

### 6.2 Millom Stepping Stones

Paula Ratcliffe (Community Development Worker) joined the meeting to present the project.

6.2 Organisation/Project	Amount Requested
<b>Millom Stepping Stones: Stepping Stones Building Extension Project</b>	£78,540.00
<b>Decision</b> Board <b>approved £78,540</b> subject to the following special conditions: <ul style="list-style-type: none"><li>- Full breakdown of costs provided</li><li>- Evidence of match funding provided</li><li>- The applicant seeks independent State Aid advice. The Board agreed that the applicant could receive a development grant to cover the cost of this.</li></ul> The Board thanked PR for her work with the applicant.	

## 7. Project Updates

### 7.1 R.A.G. Project Status Report

HA presented the report, highlighting any issues. The Board noted the report.

### 7.2 West Lakes Xtreme

Board noted the project update from the applicant.

### 7.3 Lakes Alive

The Board noted that the Lakes Alive events are on hold for 2014. The Board confirmed that this means that the grant earmarked for 2014 is no longer available. The Board also confirmed that any future application from Kendal Arts International should be taken as a new application considered on its merits.

The Board voiced concerns around the lack of co-ordination of tourism and events in Copeland.

## 8. Grant Requests not meeting required score

None.

## **9. Report from Community Development Team**

Board noted the variations approved under delegated authority:

- Kendal Arts International – Lakes Alive Year 2
- Egremont Regen – Florence Mine
- Egremont Rangers Amateur Rugby League Football Club – Phase 2 (Clubhouse)
- Whitehaven Harbour Commissioners – Marina Enhancement Scheme
- Haverigg Lighthouse Centre – Additional Capital Requirement

Board noted the communications report and the Team Update.

## **10. Evaluation**

HA sent the Executive Summary to the Board for approval previously. As there was no response the Board approved it with the meeting. This can now be put on the CCF website and sent out to people with a letter from the Chair inviting them to the dissemination event.

Action: HA

Following the Operational Strategy Workshop held on 18 March 2014 the Board were presented with a paper laying out the Operational Strategy of the Fund, the priority issue for 2014- 2016 and possible approaches to European funding.

The Board agreed the Operational Strategy as laid out in Appendix A.

The Board agreed the priority issue for 2014 -2016 as laid out in Appendix B.

There was further discussion around the 'European funding' part of the document. The Board were keen to investigate how to engage with LEPs European Funding. In the Fund operational budget to be agreed at the next meeting £30,000 would be allocated to assist to realise the maximisation of European funding into Copeland through the use of Copeland Fund funding. PD informed the Board that Ian Hill was undertaking a piece of work looking at how funds align. HA to contact Ian Hill.

Action: HA

## **11. AOB**

### **Egremont Flood Alleviation Proposal**

HA distributed and presented the paper for a £1m request to the Fund for the above project. The Board noted that this proposal has not been appraised and is out of the normal process, due to timescales.

DM left the meeting at this point.

The Chair got agreement for the paper to be considered for the Board to understand what is being requested from the Fund.

Adam Walsh (Environment Agency) and Doug Coyle (CCC) joined the meeting to present and answer questions about the proposal. They circulated a map of the area affected and a map of what the scheme would include.

The Board were informed: The scheme is in the early stages and the cost could be between £3.7m and £4.1m. The project would need a £1m contribution in writing to be considered for a potential £3m grant. In 2012 the Environment Agency changed the way they operate and introduced a points system for grants. This score could be raised through contributions and through the minimisation of construction costs. Adam confirmed that if funding/a contribution was not confirmed by 7 April 2014 it would be very unlikely that this project would go ahead, due to the Environment Agency points system.

Adam and Doug are in on-going talks with Home Group, Two Castles and the Local Enterprise Partnership for contributions. The £1m request to the Fund may reduce if these organisations agree to contribute.

Adam and Doug left the meeting at this point and the Board discussed the project further.

The Board agreed the following:

- A more detailed proposal is needed to enable the Board to fully understand the scheme and the socioeconomic benefits.
- A meeting is to be set up with the other potential funders.
- A Special Board meeting may be needed to discuss any outcomes of the meeting with the potential funders. Monday 7 April 2014 was pencilled in.

JB agreed to circulate a copy of a report given to CBC Exec showing the flood areas.

JR agreed to get in touch with the Rivers Trust to see what they know about the scheme.

## 12. **Date of next meeting**

Wednesday 21 May 2014 at 14:00 for Annual meeting followed by the Board meeting at 14.30, the Nicholson Room at the Copeland Centre.

## Appendix A

### Operational Strategy

The Operational Strategy of Copeland Community Fund is:

1. To build capacity with local groups and community based projects to enable them to (through the use of the Community Development Team):
  - a. Develop funding strategies and applications to the fund and other funders
  - b. Build sustainability and enable enterprising approaches
2. To receive applications under criteria consistent with the NDA socio-economic framework and under the following themes (shown in alphabetical order):
  - Arts, Culture & Sports
  - Community Action
  - Improvements to Built Environment
  - Quality Open Spaces
  - Training, Employment & Social Enterprise
  - Youth Activity
3. To act as a funder of last resort, to maximize funding brought into the area, unless choosing to act as an enabler for a particular project.
4. To set particular priorities and target spending levels as agreed by the Board for specified periods of time.

## Appendix B

### Priority from April 2014 to March 2016

The priority issue for the period April 2014 to March 2016 is:

- Improving Wellbeing of Copeland Residents, by equipping individuals to be able to take advantage of opportunities, to move individuals from dependence to independence.
- During this two year period the following targets will be in place for the annual payment of £1.5million for approved funding (depending on demand):
  - One third to priority projects (small and large)
  - One third to large projects
  - One third to small projects
- The Priority Issue will be reviewed at the end of the period.

Through funding this priority area, the Fund would expect to see improvements in the following indicators, as laid out in the Copeland Partnership Plan:

1. Child Poverty
2. Financial Inclusion
3. Skill Level Progression
4. Q Employment Opportunities/Nos
5. Economically Active
6. 16-18 Neets
7. Earnings
8. Number of LSOA 10% Most Deprived

Individual Projects meeting this priority would be expected to achieve significant contributions to at least one of the following outputs:

- Full Time Jobs Created (Job must be in place for at least 12 months)

- Part Time Jobs Created (Job must be in place for at least 12 months)
- Local People Helped to Secure Employment, Education or Training

This priority will be achieved by putting out a 'call' for applications, through publicity such as the website, e-newsletters and approaches to current groups. The usual match funding requirements will be in place.