

**Copeland Community Fund Project Board**  
**Notes of the Meeting held on 18 December 2013 Nicholson Room, Copeland Centre**

**Present:**

Councillor T Knowles (CCC) (Chair)  
Mr B Hough (NDA)  
Councillor D Southward (CCC)  
Councillor E Woodburn (CBC)  
Mr J Rowlands (Independent Member)

**In Attendance:**

S Bramwell (CCC); J Betteridge (CBC); H Askew (Community Development Team Leader);  
K Miller (Community Development Worker); P Ratcliffe (Community Development Worker)

**Presenting:**

Cherie Blissett (Rocket Science)

1. **Apologies for absence**

Councillor D Moore (CBC)  
Mrs E Parslow (Independent Member)

2. **Disclosures of interest**

None

NB. Due to this being an additional Board meeting to receive the findings of the fund evaluation, review of previous minutes, financial report and other regular business was not included in this meeting.

3. **Chairmans Comments**

Tim Knowles asked whether the fund should consider support to the harbour commissioners in response to the damage that has occurred to the Harbour Wall. Elaine Woodburn reported that her understanding was that the damage did not pose a risk to the town centre.

There was a discussion about availability of a Board Member to attend a meeting at LLWR on the 10<sup>th</sup> January. John Rowlands offered his availability along with officer support from Heather Askew.

4. **Presentation of Evaluation**

Cherrie Blissett presented an overview of the evaluation of the fund. The following actions were agreed following the presentation:

- Board and officers to review evaluation report for any factual concerns and return comments to Heather Askew by Friday 10<sup>th</sup> January for inclusion in final report.
- On receipt of these comments Cherie Blissett will produce the final report and executive summary report.
- Evaluation Report to be released publically following approval at February Board Meeting.

- Officers to look at recommendations and produce proposals to bring back to the Board.
- Responses to the recommendations to be released with the Evaluation report.

5 **Date of next meeting**

Wednesday 5 February 2014 at 3pm, the Nicholson Room at the Copeland Centre.