

Copeland Community Fund Project Board
Notes of the Meeting held on 30 March 2012 Nicholson Room, Copeland Centre

Present: Ms E Woodburn (Chairman)
Mr B Hough (NDA)
Mr D Moore (CBC)
Mr T Knowles (CCC)
Mr N Clarkson (CCC)
Mr S McClure (Independent Member)
Mr M Shields (Independent Member)

In Attendance: E Farrell (CCC); J Betteridge (CBC); P Ratcliffe (Community Development Worker), R Graham (Community Development Worker)

1. **Apologies for absence**

Councillor A Markley (CCC)

2. **Disclosures of interest**

N Clarkson – 6.6 prejudicial
M Shields – 6.7 personal
T Knowles – 6.4 professional

3. **Notes of last meeting, 2 February 2012**

Agreed.

Communications strategy – BH and RG met with CBC communications manager and reviewed the communications plan and policies which is working well. A full reviewed plan and recommendations will be brought to the next meeting and draft of annual report.

4. **Actions from Previous Meeting**

Whitehaven Foyer – Board agreed that this should go to full application.
Old College Hall – Following change in project costs Board agreed to fund as per previous meeting as grant still falls within 40% limit.

5. **Finance**

The Finance papers were presented to the Board with the following decisions:

- 5.1 Agreed
- 5.2 Noted
- 5.3 Noted
- 5.4 Noted

6. **Large Grant Requests**

Organisation/Project	Amount Requested
Egremont Cricket Club Clubhouse Extension and Enhancements Project	£80,000 Capital
Decision Approved in principal The project was approved with the following conditions: <ul style="list-style-type: none"> - More information is required on the targeted activity of female participation Board agreed information to be emailed and final decision can be made. Special Conditions as per the appraisal are to be met.	

Organisation/Project	Amount Requested
Kendal Arts International	£108,000 over 3 years revenue
Decision Approved – £25,000 Grant for Year 1 The project was approved pending the following conditions been met: <ul style="list-style-type: none"> - Exact locations of events to be advised - Exact programme of activities and dates of events - Prediction of number of attendees based on previous year's numbers - Confirmation of match funding for year 1 - Production of publicity plan detailing how CCF will be acknowledged - Confirmation that event will remain a free event for this 3 year project - Strategy and forward plans to be provided Special Conditions as per the appraisal are to be met. Year 2 and 3 funding request will be considered pending an evaluation report on Year 1.	

Organisation/Project	Amount Requested
West Cumbria Tourism Energetic Coast Adventure Sport Programme	£244,936 over 3 years revenue
Decision Deferred The Board requested further information : <ul style="list-style-type: none"> - What is the benefit to the people of Copeland and how the project will engage and link with other parts of the borough - Explain the strategic fit with other policies e.g. Destination Management, Copeland Coastal Initiative - How is programme linked with other projects in the borough, i.e. West Lakes Extreme, Wild Ennerdale - Clarify the jobs and where they will be based - Clarity on the 8 new businesses Special Conditions as per the appraisal are to be met.	

Organisation/Project	Amount Requested
West Cumbria Trades Hall Overcoming Barriers to Employment in Copeland	£50,000 over 2 years Revenue
Decision Declined <ul style="list-style-type: none"> - Lack of value for money and additionality 	

There was a discussion around basic skills for worklessness, arising from the previous project topic. A paper showing evidence of need with regard to numeracy and literacy is to be provided by the Skills Partnership with a view to considering commissioning projects. JB to action.

Organisation/Project	Amount Requested
North Country Leisure Be Active	£76,000 over 2 years revenue
Decision Deferred The board requested further information: <ul style="list-style-type: none"> - Concerned as to the barriers of charging for activities and the impact on potential participants being unable to partake - Evidence of where sessions will be held and if impactful on other organisations providing activity in the same areas in part of local competition and displacement. - Funding from NCL was a poor percentage of the total cost. Would this be increased Special Conditions as per the appraisal are to be met.	

Organisation/Project	Amount Requested
Rosehill Theatre Rosehill Theatre Redevelopment	£1,000,000 capital
Decision Deferred The board requested further information: <ul style="list-style-type: none"> - Enhance business plan based on the outcomes of the Development Strategy work previously funded by the Fund. - Timetable to events for the 1st year of operation upon redevelopment - Communications plan - Evidence of linkage and consultation with schools/young people and the wider community Special Conditions as per the appraisal are to be met. Embargo on any funding publicity until definite decision made	

Organisation/Project	Amount Requested
Whitehaven Harbour Commissioners Marina Enhancement Scheme	£370,000 capital
Decision Deferred Board requested further information: <ul style="list-style-type: none"> - Evidence from cruise liners of their forward projection of usage of dock - Expected income from the marina works only <p>Appraisal from BEC will be taken into consideration for the project</p> <p>Board will consider application as a loan only option following a reappraisal</p>	

Organisation/Project	Amount Requested
Howgill Family Centre Family Futures	£180,000 over 3 years revenue
Decision Declined The Board, after full discussion, felt the project as presented did not demonstrate value for money. The Board would, however, welcome future applications from the Howgill Family Centre.	

7. **Guidance Notes Review**

The Board reviewed the guidance notes with the following decisions:

- Points 1 and 4 were noted
- Point 2 – ‘completed’ to be removed from wording of second paragraph
- Point 3 – approved

Copy of revised Guidance notes to be circulated to the Board by the Development Team

8. **Emerging Projects**

The Board noted the emerging projects shown on Copeland Community Fund Finance update.

9. **Team Review**

10. **Any other Business**

- Steve McClure noted what such a fabulous facility the Lighthouse Centre was and that perhaps a board meeting should be held there in the future.

It was agreed that the board should tour some funded projects in the Millom/Haverigg area and then hold a Board meeting at the Lighthouse Centre. This is to be scheduled and arranged by the CCF Team.

- Board agreed that full balance sheet should be included as part of annual report.

- The Board agreed to CCC, CBC and NDA to meet to develop a draft policy on loans to come to the Board at a future meeting.

11. **Date of next meeting**

Thursday 24 May 2012 at 13.00 in the Nicholson Room.