

Copeland Community Fund Project Board

Notes of the Meeting held on 18 July 2011 Nicholson Room, Copeland Centre

Present: Councillor E Woodburn (Chairman)
Councillor D Moore (CBC)
Mr B Hough (NDA)
Councillor A Markley (CCC)
Councillor N Clarkson (CCC substitute for Cllr T Knowles)
Mr S McClure (Independent Member)
Mr M Shields (Independent Member)

In Attendance: K Little (CCC)
J Betteridge (CBC)
R Graham (Community Development Worker)
P Ratcliffe (Community Development Worker)
B Collins (Item 7) (CBC)

1. Apologies for absence

Councillor T Knowles (CCC)
P Dodson (CCC)
K Elliott (Grants Officer)

2. Disclosures of interest

Councillor N Clarkson declared a personnel interest prior to consideration of item 5.1 – Ennerdale Hub Ltd due to being the elected County Council member for that area.

Steve McClure declared a personal interest prior to consideration of item 7 as he knows the chairman of WRLFC.

3. Notes of last meeting - Friday 20 May 2011

Agreed

4. Actions from Previous Meeting

SASRA Community Gym – outstanding actions are in hand with CCC/RST and the applicant.

5. Large Grant Requests

Organisation/Project	Amount Requested
Ennerdale Hub	£102,832.00 – over 4 years
Decision Deferred until September meeting. The Fund recognised that positive development of the initiative. Questions relating to the lease agreement and business have been deferred to enable the Board to receive a copy of Business Plan, Feasibility Study (which recognises the potential impact on the Shepherds Arms Hotel) and Lease Agreement required prior to final decision.	

Copeland Sports Aspiration Coaching Project	£80,600 – over 3 years
<p>Decision Approved in principle. Board require further information with regard to:</p> <ul style="list-style-type: none"> • How the £30k shortfall will be secured. • How many actual participants will benefit • Evidence of demand required. <p>Grants Officer to liaise with applicant and forward information by email to Board for feedback and final approval.</p>	

6. **Grant Scheme Changes**

6.1 JB presented the Terms of Reference for the Small Grants Panel. The Board AGREED they should be approved.

6.2 JB presented the proposal for the Small Grants Scheme match funding secured or applied for to be reduced from 60% to 50%.

The Board AGREED to this proposal and also that the minimum grant should be reduced from £5,000 to £3,000. Minimum project funded will now be £6,000 – reduced from £12,500. This is to reflect the current economic climate.

A verbal feedback to the Board on how these changes are working and impacting on Fund applications is required in 6 months and a review to be held in 12 months with a written report to the Board.

The Large Grant Scheme will remain at 60% match funding secured or applied for.

6.3 The Board considered and AGREED the proposals below:

- a) To authorise amendment of the terms and conditions of grant and appraisal process to ensure there is greater clarity on capital grant clawback in the case of disposal of any CCF funded asset. Paragraph 12 of the terms and conditions will be strengthened to ensure that any disposal is on a common ownership basis, ie transferred to provide similar or same purpose for similar or same benefit, or clawback will apply. Exceptions will be dealt with via specific grant conditions at time of grant decision. To delegate action as a result of this decision to the Regeneration Support Team.
- b) All grant decisions that provide £10,000 or under in any one year will receive the grant as a 100% grant payment. The recipient will be expected to provide their annual report before any further payment is made in any future years.
- c) To delegate the decision for the last payment on large projects to the Senior Contracts Officer at Regeneration Support Team, Cumbria County Council. The Grants Officer makes the decision for all payments on total grants less than £50,000. All payments are against an agreed monitoring schedule and detail.

7. **Investment Paper – Pow Beck Sports Village**

Paper presented by Bob Collins.

Decision:

Board will support this investment in principal subject to a technical appraisal. (Appraisal will be undertaken by CCC Regeneration Support Team).

No funding option was agreed.

Copeland Community Fund would want to be a member of the Special Purpose Vehicle.

Project will be submitted to BEC in mid-August. One appraisal will be undertaken by RST for both the BEC and CCF applications.

8. **North Copeland Youth Partnership**

Approved. Project budget to be addressed prior to any payment being made.

9. **Emerging Projects**

List of projects was distributed at meeting.

10. **Any other Business**

10.1 Egremont Methodist Church.

EW had received a letter from this applicant group. EW will respond.

10.2 Drigg and Carleton Parish Council

RST to undertake monitoring visit. Annual payment to be received at the same time each year. CCC/RST to action.

10.3 Agenda and Minutes. Hardcopies to be forwarded to N Clarkson. All members agreed to advise CCF team in advance if hardcopy documents are required at Board meetings.

11. **Date of next meeting**

Thursday 22 September 2011 at 10:00am in the Nicholson Room