

**Copeland Community Fund Project Board**  
**Notes of the Meeting held on 1 December 2011 Nicholson Room, Copeland Centre**

**Present:** Councillor E Woodburn (Chairman)  
Mr B Hough (NDA)  
Councillor D Moore (CBC)  
Mr S McClure (Independent Member)  
Mr M Shields (Independent Member)

**In Attendance:** P Dodson (CCC); J Betteridge (CBC); K Elliott (Grants Officer); P Ratcliffe (Community Development Worker)

1. **Apologies for absence**

Councillor A Markley (CCC)  
Councillor T Knowles (CCC)

Due to the above apologies there was no representation from CCC at the meeting. Meeting notes are to be sent to both to confirm decisions.

2. **Disclosures of interest**

None.

3. **Notes of last meeting, 22 September 2011**

Agreed.

4. **Actions from Previous Meeting**

Brian Hough has had a couple of Freedom of Information requests regarding the Funds position on funding churches. All members agreed with the Policy on churches and it was agreed this would be sent out in response to any letters received.

5. **Financial Update**

5.1 Paul Dodson presented the finance update. As at 31 October 2011, the Copeland Community Fund held balances on trust with Cumbria County Council totalling £12.9m. The Board noted the financial position of the Copeland Community Fund as at 31 October 2011.

5.2 Julie Betteridge presented the Fund Operational Management paper. The Board agreed:

- To transfer of £200,000 from the large grant annual allocation to the annual small grant allocation providing £600,000 for financial year 2011/12 for small grant expenditure and £800,000 (including the host

parish annual payment) per annum for large grant expenditure. This will be reviewed at the end of the financial year.

- To transfer the 2010/11 interest earned from the investment resource into the small grant allocation.

The Board asked that a further paper be brought to the February meeting regarding a review in the small grant criteria.

6. **Large Grant Requests**

<b>Organisation/Project</b>	<b>Amount Requested</b>
<b>Whitehaven Harbour Youth Project</b>	£90,000 – over 3 years
<b>Decision Approved</b> The project was approved with the following conditions: <ul style="list-style-type: none"> <li>- evidence of match funding will be required annually.</li> <li>- CDT to look at project costs and confirm what is eligible for the fund.</li> </ul>	

<b>Organisation/Project</b>	<b>Amount Requested</b>
<b>Haig Mining Museum</b>	£470,000 – over 2 years Opportunity to come back to board for further £50,000 if required.
<b>Decision Approved</b> The project was approved with the following conditions: <ul style="list-style-type: none"> <li>- Evidence of match funding is required before any grant will be released</li> <li>- Applicant to clarify who will be the accountable body for the project</li> <li>- Applicant to clarify who will Project Manage this project</li> </ul>	

<b>Organisation/Project</b>	<b>Amount Requested</b>
<b>Howgill Family Centre</b>	£180,000
<b>Decision Deferred</b> Although confident in delivery of the project, the Board were not clear on the additionality the project would bring. They requested: <ul style="list-style-type: none"> <li>- More information on what £180k will deliver with clearer outputs/outcomes</li> <li>- Budget to be more defined</li> <li>- Applicant to work with development workers on application</li> <li>- Further match funding to be sought</li> </ul>	

7. **Emerging Projects**

Shown on Copeland Community Fund Finance update.

8. **Any other Business**

Letter from T Todd brought to the Board showing concerns regarding Board members having a conflict of interest regarding Pow Beck. KE to respond to T Todd informing him that all Board members declare an interest and this procedure is followed at all board meetings.

9. **Date of next meeting**

Thursday 2 February 2012 at 10:00am in the Nicholson Room