

## **Copeland Community Fund Project Board**

### **Notes of the meeting held on 23 November 2009, Nicholson Room, Copeland Centre, Whitehaven**

**Present:** Councillor E Woodburn (Chairman)  
Councillor D Moore (CBC)  
Mr M Shields (Independent Member)  
Mr S McClure (Independent Member)

**In Attendance:** F McMorrow (CBC); B Collins (CBC); S Smith (CCC); G Elliot (CCC); L Taylor (Notes)

1. **Apologies for absence**

Councillor T Knowles (CCC); Councillor A Markley (CCC); J Clarke (NDA);  
S Gorman (CCC);

2. **Disclosures of interest**

None

3. **Notes of last meeting**

Agreed

4. **Update – Drigg and Carleton Fund**

GE presented an update on the Drigg and Carleton fund. Members noted notes from the meeting of 17<sup>th</sup> November between RST and representatives from the Parish Council. It was noted that the Drigg and Carleton Fund Board were unsure what was meant by ‘transformational’ projects and would be grateful of advice from the board

The Board agreed to give guidance on suggested projects.

**Action – GE to bring details of 6 suggested projects to the next meeting of the Board**

The Drigg and Carleton fund Board had also asked for guidance as to whether it would be appropriate for the administrating costs to be paid out of the fund. Members asked for further details of expected costs

**Action – GE to liaise with Drigg and Carleton Fund Board and report details back to Board**

5. **Development Worker Posts**

EW reported on the progress of the development workers posts. The deadline was 23<sup>rd</sup> November and as yet no internal applications had been received. The Board were informed that the posts would be advertised externally.

The board agreed that although day to day support and line management of the posts would be managed by the Head of Development Strategy, the Board would be responsible for performance monitoring.

**Action EW - Guidelines to be set for annual performance review**

Members discussed a report by SG detailing the payment of costs for development workers. It was AGREED that

- a) The Board authorises the annual transfer of funds to Copeland Borough Council to cover the payment of salaries and oncosts for two Development Workers and the provision of two small grant funds of £20,000, plus recruitment costs; and
- b) In the event that redundancy costs needed to be paid in the future in respect of these posts, the board authorises their payment from the project account.

6. **Report on Major Schemes**

FMc presented a report on various major schemes including Albion Square, Pow Beck Sports Village and a hotel development for Whitehaven. Members discussed the possibility of a high return potential for the Albion project and recognised that the project would aid regeneration in the town.

It was agreed that a presentation giving more details would be beneficial.

**Action EW to arrange presentation on Albion Square project**

The Board discussed various other projects and asked for further details and business cases to be brought to the next meeting of the board in respect of the Lighthouse Centre Project, youth provision projects in the borough (including Whitehaven Civic Hall) and Millom Recreation Centre.

**Action FMc - Business cases for projects to be brought to the meeting of the Board scheduled for 7<sup>th</sup> January**

6. **AOB**

The Board discussed the recent flooding and the possibly of help from the Fund. It was agreed that unfortunately the criteria of the fund would not allow a donation to be made.

7. **Date of Next and Future Meetings**

Thursday 7 January – 2:00pm  
Monday 22 February – 2:00pm  
Monday 12 April – 2:00pm