

Copeland Community Fund Project Board

Notes of the meeting held on 22 February 2010 Nicholson Room, Copeland Centre, Whitehaven

Present: Councillor E Woodburn (Chairman)
Councillor D Moore (CBC)
Mr M Shields (Independent Member)
Mr S McClure (Independent Member)

In Attendance: F McMorrow (CBC); S Gorman (CCC); E Farrell (CCC); L Taylor (Notes)

1. **Apologies for absence**

Councillor T Knowles (CCC); Councillor A Markley (CCC); J Clarke (NDA); G Elliot (CCC)

It was noted that as there was no representative from the NDA all decisions made would be subject to approval by J Clarke following the meeting.

2. **Disclosures of interest**

Councillor E Woodburn declared a personal interest in item 7 'Requests for Funding' due to Whitehaven Civic Hall being owned by Copeland Borough Council.

3. **Notes of last meeting**

Agreed

4. **Drigg and Carleton Fund – Suggested Projects**

EF presented details of on-going projects associated with the Drigg and Carleton fund including an application for administration costs. Previously the Board had agreed to give advice on which projects could be looked upon as transformational and in line with the NDA's Socio Economic Policy. It was felt that more details were needed and that a member of the projects sub committee should be invited to the next meeting of the Board.

Action: EW to e-mail the Chairman of the projects sub committee, Drigg and Carleton Parish Council

5. **Development Worker Posts**

EW reported on the progress of the development workers posts. Members were informed that following interviews with six candidates, three had demonstrated

the combined skills needed to deliver processes and procedures, community involvement, management and project skills.

The Board were informed that all three candidates could be ready to start employment by early April.

AGREED – That three development workers posts be agreed for a contract period of three years and that the Board authorises the annual transfer of funds to Copeland Borough Council to cover the payment of salaries and oncosts for three Development Workers and the provision of three small grant funds of £10,000

The board agreed that criteria for processes and procedures for the posts would be needed. Members agreed it was important to have clear guidance on the application procedure including guidance on the amount of funding that could be administered by the development workers.

Action – GE to supply Board with Draft Criteria for processes and procedures for Development Workers

6. **Report on Major Projects**

EW presented a report detailing requests for funding

Organisation	Amount Requested	Decision
Haverigg Lighthouse Project	£250,000	Agreed
Egremont Rugby Union	£25,000	Deferred to next meeting, more information required
CBC/NCL/Soundwave	£273,408	Refused
Young Cumbria	£50,000	Agreed subject to assurances that Copeland benefits as a whole and the inclusion of more rural areas. Request to report back to the board
Haig Mining Museum	Not Clear	Deferred – more information required, breakdown of funding needed
Office Building Westlakes Science and Technology Park		Deferred – Will keep a watching brief and look at outcomes of other funding streams
South Cumbria Sea Sports Assoc	£13,000	To be passed to development workers
Parkinson's Ocean Challenge		Refused

6. **AOB**

Albion Square Project

Action EW: Details of Albion Square project to be brought to next meeting of the Board

Release of funding for Long Term Investment

Action SG: To obtain advice on long term investment of funds for the agreed period of two years and circulate to Board Members

E-Mail Problems

The Independent members mentioned difficulties when replying to all Board members in response to e-mails.

Action EF and LT to check with IT departments at CCC and CBC in an effort to resolve problems

7. **Date of Next and Future Meetings**

Monday 12 April – 2:00pm