

**Meeting Notes of the Small Grants Panel held on  
18 December 2013, Nicholson Room, The Copeland Centre**

**Present:** Julie Betteridge (CBC)  
Sam Bramwell (CCC)  
Brian Hough (NDA)  
Elaine Woodburn (CBC)  
Heather Askew (CCF – Team Leader)  
Kim Miller (CCF – Community Development Worker)  
Paula Ratcliffe (CCF- Community Development Worker)

**1. Apologies for absence**

Kimberley Young (CCF – Grants Officer)

**2. Disclosures of interest**

Julie Betteridge / Elaine Woodburn – Haverigg Foreshore - as a match funder  
Elaine Woodburn – Florence Mine – as Chair of group

**3. Notes of the Previous Meeting**

Agreed.

**4. Actions from last meeting**

Reconfirmed that all development grant applicants report back on outputs and outcomes.

**5. Finance Report, including pending projects list**

The Panel looked at the finance report including the pending projects sheet.

Panel noted the current small grants position.

**6. Award of Small Grants**

**McGrath Park Ground Improvement Scheme**

Application no: 960329

North East

**Cleator Moor Celtic**

Grant Request: £7,300

Capital

Capital grant **deferred** to the next Panel. Applicant to for the following from the applicant:

- Revise outputs with regard to local people with access to community sports facilities.
- Copy of most recent Annual Accounts
- Number of players who will participate in the FA competitions
- Increased volunteers – in what roles?
- Long term outcomes. What will they be?

**Haverigg Foreshore Footpath and Children's Art Trail**

**Application no: 960326  
South**

**Groundwork North East and Cumbria**

**Grant Request: £22,012.75  
Capital**

Capital grant **agreed in principal**. Panel will make final decision via email. Panel requested the following:

- Maintenance Plan – including roles and responsibilities and how will it mitigate damage by users (including heavy horses)
- Confirmation of Public Liability Insurance for the footpath
- Evidence of Planning Permission

**Black Path Improvement**

**Application no: 960327  
Whitehaven**

**Woodhouse Community Action Group**

**Grant Request: £5,000  
Capital**

Capital grant approved for £5,000 with standard conditions and the following conditions:

- This will be a one-off contribution to this project. No further funding will be provided for this pathway.
- Copeland Community Fund logo to be incorporated within the pathway signage.

**7. Projects with less than 60% scoring**  
None.

**8. Monitoring Reports**

A list of projects monitored from 14 November – 11 December 2013 was provided and noted.

**9. Variances to Project**

Panel noted the variations approved under delegated authority for:

- Lake District National Park – Ennerdale Views
- Kirkgate Arts – Arts Out West in Copeland

The Panel approved the variance for the JE Gunson Almshouse project to extend the end date of the project to 30 November 2014 and to decrease the intervention rate to 39% due to increased costs. Panel confirmed its position that no further funding will be provided to this project.

**10. Evaluation**  
Noted

**11. Development Grants**  
None

**12. AOB**  
Community Led Local Development (Europe). A separate meeting will be held for this.

**Action: JB**

**13. Date of Next Meeting**

Wednesday 19 February 2014 at 13.00 – Nicholson Room, Copeland Centre