

**Meeting Notes of the Small Grants Panel held on
20 November 2013, Nicholson Room, The Copeland Centre**

Present: Julie Betteridge (CBC)
Sam Bramwell (CCC)
Brian Hough (NDA)
Heather Askew (CCF – Team Leader)
Kimberley Young (CCF – Grants Officer)
Paula Ratcliffe (CCF- Community Development Worker)

Observing: Ivan Annibal (Rose Regeneration)
Cherie Blissett (Rose Regeneration)

1. Apologies for absence
Elaine Woodburn (CBC)

2. Disclosures of interest
None.

3. Notes of the Previous Meeting
Agreed.

4. Actions from last meeting

Item 10 Development Grants – HA has provided an update to this meeting.

Item 10 Whitehaven, Egremont and District Credit Union – a date for the workshop has been arranged for Monday 25 November.

5. Finance Report, including pending projects list
The Panel looked at the finance report including the pending projects sheet.

Panel noted the current small grants position.

6. Award of Small Grants
None.

7. Projects with less than 60% scoring
None.

8. Monitoring Reports
A list of projects monitored from 15 October – 13 November 2013 was provided and noted.

9. Variances to Project

Panel noted the variations approved under delegated authority for:

- Seascale Parish Council
- Beckermest Village Association
- Bootle Village Hall

10. Evaluation

Ivan Annibal and Cherie Blissett led the discussion around the emerging findings of the evaluation.

11. Development Grants

Enabling Fund Update

The Panel noted the current spend and commitments of the enabling fund.

Whitehaven Civic Community Partnership

Panel approved a development grant of £1,000 to produce a feasibility study to enable the members of the Partnership understand the level of funding and long term commitment required before moving forward with the project.

Approved with the following conditions:

- 2 quotes needed
- Panel expect the applicant to be involved in the business planning process
- Panel suggested that the applicant continues to work with BEC/WCDA for business support

Marchon Club

Panel approved a development grant of a maximum of £1,000 to produce an energy audit.

Frizington White Star

Panel approved a development grant of a maximum of £1,000 to produce an energy audit.

EYP/Starstruck

The Panel declined this development grant due to the request being a small project and not a development grant.

The Panel requested the team to look at the numbers of development grants for energy audits and if the CCF should be looking at a strategy in regard to this activity being supported by CCF.

12. AOB

None.

13. Date of Next Meeting

Wednesday 18 December 2013 at 13.00 – Nicholson Room, Copeland Centre