

**Meeting Notes of the Small Grants Panel held on
25 June 2014, Nicholson Room, The Copeland Centre**

Present: Julie Betteridge (CBC)
Elaine Woodburn (CBC)
Sam Bramwell (CCC)
Heather Askew (CCF – Team Leader)
Kimberley Young (CCF – Grants Officer)
Paula Ratcliffe (CCF- Community Development Worker)
Kim Miller (CCF – Community Development Worker)

1. Apologies for absence
Brian Hough (NDA)

2. Disclosures of interest
None.

3. Notes of the Previous Meeting
Agreed.

4. Actions from last meeting

Haig – A letter has been sent to the applicant on behalf of Cumbria County Council requesting information. The applicant has now provided a satisfactory response. A monitoring visit is to be undertaken before the next payment can be arranged.

5. Finance Report, including pending projects list

The Panel looked at the finance report including the pending projects sheet.

Panel noted the current small grants position.

Millom Recreation Centre Development Grant Request – Further information is to be taken to the July Board meeting.

Hero's Welcome Inn – KM raised concerns that the application would not be ready for the July deadline. The Panel discussed and agreed. KM to send an email to the applicant to inform and to discuss a way forward.

Action: KM

Whitehaven Campus Project – Panel asked HA to contact the project lead, Mike Baker, to discuss progress and funding application process with the Fund.

Action: HA

Whitehaven Foyer – The HCA funding has now been secured. Project is due to start on site in September 2014.

6. Award of Small Grants

La'al Ratty Revival
Application no: 960355
Mid Copeland

Ravenglass Railway Museum
Grant Request: £47,800
Capital

Capital grant **deferred**. Panel noted the development would improve the tourism offer at Ravenglass and asked for the following information from the applicant to assist the decision making:

- A formalised sustainability approach.
- Details of relationship with the Ratty

This information is to come back to the July Panel.

7. Projects with less than 60% scoring

None.

8. Monitoring Reports

A list of projects monitored from 9 May – 18 June 2014 was provided, discussed and noted.

9. Variances to Project

Panel noted the variation approved under delegated authority for:

- Groundwork North East and Cumbria – Haverigg Foreshore Footpath and Children's Art Trail
- Egremont Crab Fair and Sports

Panel agreed the variation for Santon Bridge Village Hall, with an increase of £1,570 to the grant.

10. Development Grants

Panel approved the request to make full use of the development grant for the following projects:

- Greenbank Pensioners and Residents Club
- Millom pensioners Club
- Hensingham Rugby League Club

EW raised a query about energy certificates and if certain project applicants will need these. PR to contact CAFs to confirm and circulate to Panel.

Action: PR

11. AOB

Declaration of interest - HA raised a point regarding staff members being involved in Boards of groups. Panel agreed that HA is to hold a file with staff declaration of interest information using CBC template.

Governance meeting – HA has had some difficulty in organising a date where all members are available. Panel agreed that there was no urgency for a July meeting and agreed for the next meeting to be in September. A recommendation is to be taken to the July Board

proposing that if one independent member cannot attend the governance meeting then they can be substituted by another independent board member.

Egremont Youth Partnership – HA gave an update on the project. The project has been delayed due to delays with the purchase of the hall, which was a special condition of the CCF grant. HA asked the Panel to remove this condition to allow the project to progress. Panel approved.

West Cumbria Site Stakeholders Group – HA raised a query around a recent article in the Whitehaven News where a £35k annual grant pot ‘for community initiatives within a 15 mile radius of the LLWR’ was mentioned. The way the article was written suggested this pot as being part of the £1.5million paid into the CCF. Elaine clarified that this pot of money of £35k is held by the LLWR and has nothing to do with the CCF money.

Drigg – HA circulated a copy of an email received from John Jennings at Drigg, stating that they are unable to accept the monitoring proposal agreed at the June Board meeting. The Panel discussed and delegated HA and SB to discuss further with the applicant. The Panel agreed that the current monitoring process could continue until the applicant has new processes in place.

12. Date of Next Meeting

Wednesday 16 July 2014 at 15.00 – Nicholson Room, Copeland Centre