

**Meeting Notes of the Small Grants Panel held on
15 June 2016, Moresby**

Present: Brian Hough (NDA)
Liz Watson (CCC)
Kimberley Young (CCF – Grants Officer)
Paula Ratcliffe (CCF – Community Development Worker)
Emma Moynihan (CCF – Manager)
Helen Conway (CCF – Community Development Worker)
Claire Willis (CCF – Grants Officer)
Julie Monk (CCF- Grants Officer)

1. Apologies for absence

Julie Betteridge (CBC)

2. Disclosures of interest

None

3. Notes of the Previous Meeting

Panel agreed the notes

4. Actions from last meeting

None

5. Finance Report, including pending projects list

The finance paper was not discussed at the Panel due to recently being discussed at the Board meeting.

6. Award of Small Grants

None

7. Projects with less than 60% scoring

None

8. Monitoring Reports

A list of projects monitored from 12 May and 8 June 2016 was provided, discussed and noted.

9. Variances to Project

Regen NE: Community Lengthsman Initiative

The Panel noted the variation request and agreed the following:

- Reduction in overall project spend to £64,097.16
- Final grant is to be reduced. Panel agreed that applicant needs to repay £1,513.84 due to underspend.

Cumbria Youth Alliance: First Steps to Employment

The Panel expressed their disappointment in how the applicant has engaged with the Fund team. The Panel noted that the Fund are custodians of public money and as custodians we have a responsibility to terminate the project as the way in which information has been provided by the applicant has caused a loss of trust in the applicant organisation. The issues with this project has underlined the importance of the monitoring function. The Panel noted the variation and agreed the following:

- The grant should be terminated at the end of Year 1
- A request is made to CYA for repayment of funding already provided above the Year 1 Maximum Sum, this would be a refund of £1,062.67. This is to be repaid before the Panel will ever consider an application from the applicant organization again.

Egremont and Area Regeneration Partnership Ltd: Developing the arts from our heritage and exploring heritage through the arts (Florence Mine)

The Panel discussed the variation and referred to the Board with the Panel's recommendation for approval.

Ennerdale Community Recreation Area Group (ECRAG): Ennerdale Village Park Development

Variation noted by Panel

Whitehaven Judo Club: Judo Club Outreach Programme

Variation noted by Panel

10. Development Grants

None

11. AOB

None

12. Date of Next Meeting

Wednesday 13 July 2016 at 10.00am, Moresby Meeting Room