

**Meeting Notes of the Small Grants Panel held on
30 June 2015, Howbank Room, The Copeland Centre**

Present: Brian Hough (NDA)
Julie Betteridge (CBC)
Paula Ratcliffe (CCF- Community Development Worker)
Helen Conway (CCF- Community Development Worker)
Gillian McAllister (CCF Team Leader)

1. Apologies for absence

Sam Bramwell (CCC)
Kimberley Young (CCF – Grants Officer)

2. Disclosures of interest

Julie Betteridge Item 9.2 CBC/The Beacon – non-pecuniary

3. Notes of the Previous Meeting

Panel agreed the notes.

4. Actions from last meeting

Egremont Rugby Union – press release at the end of the project. A press release has been sent to BH to update.

Action: BH

Accommodation issues – HA to talk to John Rowlands to write a letter to Copeland Borough Council as Chair of the Board expressing the Panels preference that the team have a separate office space to clarify the distinction between the team and Copeland Borough Council. JB to ask Stephen Greenway who is managing the accommodation arrangements to talk to the team.

Action: HA/JB

5. Finance Report, including pending projects list

The Panel looked at the finance report including the pending projects sheet and noted the current small grants position.

6. Award of Small Grants

First Steps to Employment

Application no: 960400

Whole Borough

Panel **deferred** the grant request.

Cumbria Youth Alliance

Grant Request: £37,125

Revenue

The Panel requested additional information to be presented at the next Panel meeting:

- To better understand what both schemes were delivering as concerned re duplication
- That the outputs for Cumbria Youth Alliance should be significantly higher in line with additionality to all of Cumbria delivery
- Will an additional member of staff be recruited just for Copeland delivery?
- Concerns about double counting and this needs clarity (both finance and outputs).

7. Projects with less than 60% scoring

None.

8. Monitoring Reports

A list of projects monitored from 20 May and 18 June 2015 was provided and noted.

9. Variances to Project

9.1 Frizington White Star FC

The Panel agreed to the variation with the original special conditions, without the need to submit a new application and additionally the applicant to provide:

- What additional partners will the project attract
- Additional benefits the project brings to the community
- As the electrical costs are now significantly lower than the original – the Panel would like to see the quotes and confirmation that the work will be fully certified

9.2 Copeland Borough Council – Gone Fishing

The Panel agreed to the variation to:

- Extend end date to 31 August 2015
- Increase total project cost to £105,807.35
- Change intervention rate to 32.6%

10. Development Grants

None.

11. AOB

None.

12. Date of Next Meeting

Changed to Tuesday 21 July 2015 at 15.00 – Lowther Room, Copeland Centre