

**Meeting Notes of the Small Grants Panel held on  
21 July 2015, Lowther Room, The Copeland Centre**

**Present:** Brian Hough (NDA)  
Julie Betteridge (CBC)  
Sam Bramwell (CCC)  
Kimberley Young (CCF – Grants Officer)  
Paula Ratcliffe (CCF- Community Development Worker)  
Gill McAllister (CCF Team Manager)

**1. Apologies for absence**  
Helen Conway (CCF- Community Development Worker)

**2. Disclosures of interest**  
None

**3. Notes of the Previous Meeting**  
Panel agreed the notes.

**4. Actions from last meeting**

Egremont Rugby Union – press release at the end of the project. A press release has been sent to BH to update. BH to speak to PR.

**Action: BH**

Accommodation issues – Team have spoken to Stephen Greenway who is managing the accommodation arrangements.

**First Steps to Employment**

**Application no: 960400**

**Whole Borough**

**Cumbria Youth Alliance**

**Grant Request: £37,125**

**Revenue**

Panel deferred the grant request at the June Panel meeting asking for additional information. This was provided at this meeting:

- To better understand what both schemes were delivering as concerned re duplication
- That the outputs for Cumbria Youth Alliance should be significantly higher in line with additionality to all of Cumbria delivery
- Will an additional member of staff be recruited just for Copeland delivery?
- Concerns about double counting and this needs clarity (both finance and outputs).

Panel agreed the additional information provided answered the queries.

Grant **approved** subject to the following special conditions:

- additionality to be checked at monitoring

**5. Finance Report, including pending projects list**

The Panel looked at the finance report including the pending projects sheet and noted the current small grants position.

It was highlighted that the team are expecting 12 small applications for the August grants deadline. Panel agreed for the September Panel to start 1 hour earlier to accommodate discussion of 12 grant applications.

## 6. Award of Small Grants

### **Beach Road Footpath Improvement Project**

**Application no: 960412**

**West Copeland**

**St Bees Parish Council**

**Grant Request: £3,134.00**

**Capital**

Panel **approved** the grant request subject to the following special conditions:

- Three quotes to be provided
- Evidence of legal order to close footpath to be evidenced once available
- School to keep tally of number of children walking to school
- Removal of 2 local people assisted in their skills development output due to duplication of outputs with lengthsman project

### **Development phase of major funding**

#### **application for Eskdale Mill**

**Application no: 960414**

**Mid Copeland**

**Eskdale Mill and Heritage Trust**

**Grant Request: £5,000.00**

**Revenue**

Panel were happy to see the applicant progressing with a HLF funded project and **approved** the grant request subject to the following special conditions:

- Quotes from consultants to be made available at monitoring
- Grant will not be paid until match funding is secured
- Panel were clear that any request for funding for stage 2 of the project is subject to a separate funding application
- Project to provide a report on community engagement at the end of the development phase

### **West Coast Panthers**

**Application no: 960417**

**Whitehaven**

**Cumbria Wheelchair Sports**

**Grant Request: £9,740.00**

**Revenue**

Panel **approved** the grant request subject to the following special conditions:

- Panel were keen for the applicant to consider inclusivity and changes to benefits for families when revising their participation costs

### **Your Money Workshops**

**Application no: 960415**

**Whole Borough**

**Whitehaven, Egremont and District Credit Union**

**Grant Request: £45,000.00**

**Revenue**

Panel **agreed** the grant request **in principle** but requested further information to be presented at the next Panel:

- How is the credit union working with other partners on this project?
- How will the credit union advertise the workshops?
- Why is only one other funder secured?
- The Panel considered the sustainability issues related to the application. The Panel agreed to a £1,000 development grant to assist with developing a sustainability plan for the credit union including your money workshops.

**7. Projects with less than 60% scoring**

None.

**8. Monitoring Reports**

None.

**9. Variances to Project**

Frizington White Star FC

The Panel agreed to the variation with the original special conditions at the June 2015 meeting and requested additional information which has now been provided by the applicant. Project now to progress.

**10. Development Grants**

Millom Community Interest Company

Panel were happy to approve a £1,000.00 development grant to assist with architect fees but were concerned that there still seemed to be a considerable shortfall. CDT to ask the applicant how they plan to meet this shortfall before confirmation of development grant.

West Copeland Partnership

Panel approved a £535.00 development grant for a detailed design and site management plan for the Egremont Community Garden project.

**11. AOB**

Board Away Day

Date confirmed as 16 September 2015, venue TBC.

The Panel discussed possible content for the Away Day to include:

- NDA Socio-Economic Policy review
- Priority Issues and changing context
- Lessons learnt over the past year and opportunities for the Fund.

**12. Date of Next Meeting**

Wednesday 23 September 2015 at 13.00 – Lowther Room, Copeland Centre