

**Meeting Notes of the Small Grants Panel held on
13 December 2012 Carlisle Spedding Room, The Copeland Centre**

Present:

Julie Betteridge (CBC)
Brian Hough (NDA)
Heather Askew (CCF – Team Leader)
Paula Ratcliffe (CCF – Community Development Worker)
Gareth Douglas-Brown (CCF – Community Development Worker)
Kimberley Elliott (CCF – Grants Officer)
Kevin Little (CCC)

1. Apologies for absence

None

2. Disclosures of interest

Julie – Copeland Borough Council application: Youth Regeneration & Development

3. Notes of the Previous Meeting

Agreed

4. Actions from last meeting

Budget review – audit report awaited prior to review being undertaken.

EF to request audit report to be issued prior to next Panel meeting. A draft of the audit is ready. Kevin is to have a meeting with CCC to discuss.

Pica Play Area Project
CDT are working with the group.

CDT have updated Active Cumbria on the number of sports projects funded.

5. Budget / Future Projects

A January meeting of the Panel is to be arranged to discuss this and the audit report.

Panel agreed to propose that enquiries have a maximum of 6 months to submit a full application. This is to be ratified by the Board.

6. Deferred applications

None

7. Award of Small Grants

Youth Regeneration and Development

Application no: 960257

Whole Borough

Copeland Borough Council

Grant Request: £78,750

Revenue

Revenue grant **approved** for £78,750 with standard conditions and the following conditions:

- Work programme of Youth Development Worker to be closely shared with team and reported to the Board.
- This grant is to come from the Youth Commissioning pot

The Panel noted the strong working relationship between CDT and the Youth Development Worker.

Cumbria's Living Sea
Application no: 960254
Whitehaven

Cumbria Wildlife Trust
Grant Request: £20,000
Revenue

Revenue grant for £20,000 **deferred** due to:

- Applicant to approach FLAG for funding – this project fits well with FLAG
- Lack of evidence of joined up working with locality/parish plans
- Lack of evidence of community benefit within Copeland
- The Copeland Coastal Partnership project will go to the Board in February 2013. This larger project needs to be assessed to ensure there is no duplication with this project.

Community Organiser
Application no: 960245
West/North East Copeland

Howgill Family Centre
Grant Request: £11,453
Revenue

Revenue grant for £11,453 **declined** due to:

- There's not a strong enough evidence base for the project
- Unrealistic outputs
- This project benefits an individual more than the community.

Made of Money & Ready to Reform
Application no: 960240
Whole Borough

Whitehaven, Egremont & District Credit Union
Grant Request: £25,000
Revenue

Revenue grant for £25,000 **deferred** due to:

- Applicant has not applied to any other funders, they need to look at other funding options.
- Job profile of worker needed
- Applicant to confirm timetable of workshops/venues/venue costs
- Confirmation that the workshops will be open to everyone
- How is the applicant connecting with other credit unions?
- How does the project fit with CAB?
- Applicant to show how the project is offering additionality compared to what is already being offered by the credit union

Panel have agreed to make decision by email, once the above information has been received.

8. Applications with less than 60% appraisers score

Purchase of Methodist Hall for Youth café
Application no: 960260
West Copeland

Egremont Youth Partnership
Grant Request: £10,000
Capital

Panel confirmed that they have supported youth provision with a previous grant, in line with the demand for youth activity. That previous grant needs to be monitored in terms of its' use and delivery. The panel agreed with the appraisal scoring of this application. CDT to work with applicant on possible ways forward.

Prism Arts Theatre and Advocacy Copeland

Application no: 960258

North East Copeland

Prism Arts

Grant Request: £19,579

Revenue

Panel agreed to put this project on hold until the end of the financial year. Applicant to run a pilot project and then come back with the evidence of demand.

9. Monitoring Reports

None

10. Variance to Projects

Impact Housing – Foyer Innovation Officer

The Panel approved a grant of £19,000 for this project. The applicant has made savings over the year. The Panel approved the extension of the project to cover the officer time for the additional day a week for 15 weeks, extending the end date to April 2013.

Kendal Arts International

Due to continuing impacts on funders' budgets the income originally envisaged for this project has reduced. The applicant has reduced the budget for Year 2 to £95,000 but still request £45,000 (47%) from CCF.

Panel agreed the applicant has two options:

- Reduce amount for year 2 to 40% of costs
- Year 2 funding remains the same but costs are reduced in year 3

The applicant is to decide on their preferred option. This is then to be taken to the Board for decision by email. This, of course, is subject to monitoring of Year 1.

Black Combe Country Fair

The Fair was cancelled in 2012 due to the weather. Panel asked that a table of costs come to the next panel.

Action: PR

NCL – Be Active

The applicant has revised their costs due to match funding. Panel agreed that these changes be emailed to the Board and let them make decision.

St Bees Play Area

This project was approved at the November Panel. Due to match funding not being achieved and a better quote for the works being received, the applicant has revised their costs. Panel agreed to fund this project at the amount agreed of £15,876.

11. Any Other Business

Woodhouse Family Advice Centre – Business Plan

The applicant has submitted their business plan as required as a condition for the year 2 funding. The business plan is currently in draft. Panel will offer feedback on the draft business plan for CDT to share with applicant. Revised business plan is to come back to the February panel.

Action: JB

West Cumbria Respite Centre – ‘Give us a break’ enquiry

Panel agreed that considering the profile of this project it needs to go the Board for their view.
Heather is to meet with the group to better understand the project.

Action: HA

Meeting dates

2013/14 Panel meeting dates sheet handed out

12. Date of Next Meeting

Wednesday 27 February 2013 at 13.00 – Nicholson Room, Copeland Centre

A January meeting to discuss the budget/future projects and the audit report is to take place on
Wednesday 23 January 2013 at 08.00 – Carlisle Spedding, Copeland Centre