

**Meeting Notes of the Small Grants Panel held on
22 November 2012 Carlisle Spedding Room, The Copeland Centre**

Present:

Julie Betteridge (CBC)
Heather Askew (CCF – Team Leader)
Paula Ratcliffe (CCF – Community Development Worker)
Eleanor Farrell (CCC)

1. Apologies for absence

Kimberley Elliott (CCF – Grants Officer)
Brian Hough (NDA) Notes of meeting will be forwarded to Brian for final approval

2. Disclosures of interest

None

3. Notes of the Previous Meeting

Agreed

4. Actions from last meeting

Budget review – audit report awaited prior to review being undertaken.
EF to request audit report to be issued prior to next Panel meeting.

Action: EF

Pica Play Area Project

The group has issues with regard to CBC asset transfer. CDT will meet with the group.

Action: CDT

Friday Night Project – paper to the board

Community Asset Transfer – paper to the board

Loan policy – paper to board

5. Budget / Future Projects

Panel to discuss finance issues to take to away day. Add to December Agenda.

Action: KE

6. Deferred applications

Playground Play Equipment Project

Application no: 960231

West Copeland

St Bees Village School Association

Grant Request: £15,876

Capital

At the previous meeting the Panel had concerns with this project being a school play area and needed confirmation of the partnership between school security and delivery and the wider community benefit. Project was deferred to the next Panel:

- Applicant to confirm arrangements for the area to be used by the public
- Maps and pictures of the site to be provided.
- Panel to investigate CCC policy on school resources and playgrounds as no visible CCC endorsement or engagement in project.

Applicant provided additional information for the November panel.
Panel **approved** the grant for £15,876 with the following conditions:

- There is to be on-going access for the lifetime of the playground
- The Fund are not setting a precedence for funding of school play areas or equipment

7. Award of Small Grants

Millom Youth Service
Application no: 960225
South Copeland

Action for Children
Grant Request: £48,000
Revenue

Revenue grant **approved** for £48,000 with standard conditions and the following conditions:

- Timetable of activities to be provided
- Complimentary to Friday Night Project

Inside and Outside
Application no: 960251
North East Copeland

Cleator Moor Town Council
Grant Request: £24,953
Capital

Capital grant **approved** for £24,953 with standard conditions and the following conditions:

- Evidence of listed building consent
- Outcome report in terms of impact for continued increase of usage
- Programme of use to be provided
- Match funding secured by end of March 2013 – or would need to resubmit due to risk and match funding.

Equipment Upgrade
Application no: 960249
Whitehaven

Fit 4 Life
Grant Request: £3,000
Capital

Capital grant **approved** for £3,000 with standard conditions and the following conditions:

- Applicant to confirm that the gym is open to all members of the community to attend not just members of Kells ARLFC prior to Offer Letter being issued.

J & E Gunson Almshouses Trust Project
Application no: 960240
South Copeland

J & E Gunson Almshouses Trust
Grant Request: £23,660
Capital

Capital grant **approved** for £23,660 with standard condition.

- The Fund recognises that the Trust has committed funds to the project prior to the application.
- This grant is awarded to assist with sustaining a community

Romans in Ravenglass
Application no: 960247
Mid Copeland

Lake District National Park Authority
Grant Request: £29,487.15
Revenue

Revenue grant **approved** for £29,487.15 with standard conditions and the following conditions:

- Applicant to confirm archaeological contractor cost once tender is complete

Whitehaven Judo Club Outreach Programme
Application no: 960221
Whole Borough

Whitehaven Judo Club
Grant Request: £18,170.43
Revenue

Revenue grant **approved** for £18,170.43 with standard conditions.

- Applicant to be encouraged to apply to Sport England to expand the programme for future years.
- Applicant to confirm where the shortfall of £1,790.44 will be sourced prior to Offer Letter being issued.

8. Applications with less than 60% appraisers score
None

9. Monitoring Reports
None

10. Variance to Projects

Woodhouse Millennium Green

Panel noted and approved the reduction in the project scope to £136,000 and the percentage rate of the £30,000 CCF contribution will be increased from 19% to 22%.

Rosehill Theatre

Panel noted and approved the variation in categories of spend.

11. Any Other Business

Gareth Douglas-Brown will be starting in post on Monday 3 December 2012 to cover maternity leave.

CDT to update Active Cumbria on number of sports projects funded.

Action: CDT

12. Date of Next Meeting

Thursday 13 December at 08.00 – Carlisle/Spedding Room, Copeland Centre

Panel meetings may be moving to Wednesday's in 2013 depending on outcome of Board.