

**Meeting Notes of the Small Grants Panel held on
26 July 2012 Lighthouse Centre, Haverigg**

Present: Julie Betteridge (CBC)
Kimberley Elliott (CCF – Grants Officer)
Rachel Graham (CCF – Community Development Worker)
Paula Ratcliffe (CCF – Community Development Worker)
Paul Dodson (CCC)
Ian Hill (Board Away Day Facilitator)

1. **Apologies for absence**
Brian Hough (NDA) Notes of meeting will be forwarded to Brian for final approval.
2. **Disclosures of interest**
Julie: Abandon Normal Devices and Whitehaven United Reformed Church
Paul: CCC Development Grant
3. **Notes of the Previous Meeting**
Agreed
4. **Actions from last meeting**

Community Facilitators
Application no: 960192

Age UK
Grant Request: £47,220.80
Revenue

The application was declined at the last grants panel due to:

- Additionality is not clear
- Project needs to link in with other partners
- Resource felt to be funding led rather than needs led. The Fund would prefer to see the project with wider geographic coverage.

The panel agreed to accept additional information on this project following the last panel decision. The information provided was discussed and the panel agreed the information was different from the original application and that there would be value in meeting with the group to discuss issues from the application and the potential for a new application. A meeting is to be arranged with the applicant.

Stay West (Copeland)
Application no: 960197

Lakes College West Cumbria
Grant Request: £24,659
Revenue

Project was deferred at the last Panel and the following information was requested:

- Communications Plan needed
- Reassurance that Lottery money is being used 50/50 in Allerdale and Copeland and CCF money will offer genuine additionality.

This additional information was taken to the Panel who agreed to fund.

Revenue Grant of £24,659 approved with the following condition:

- Copy of Communications Plan to be completed.

5. Budget

The Panel reviewed and noted the budget sheet.

6. Award of Small Grants

Centre Manager Salary
Application no: 960214

Woodhouse Family Advice Centre
Grant Request: £29,563
Revenue

Three year Revenue Grant of £29,563 approved in principle with the following conditions.

- Business Planning to be produced
- Development support to be provided
- Look at other funding sources
- Link with other agencies

First year Grant approved. Applicant to provide evidence of the above before further years can be approved. The offer letter to state clearly the policy of the Fund with regard to on-going commitment of the Fund to project salary costs. Salary costs are covered where there is a planned move to sustainability of the project independent of the Fund.

7. Development Grants

Millom Anthem – Request of £1,000 declined as the request did not match the development grant criteria.

Millom Folk Museum – Request of £507.50 approved to cover third party funding for CWMET.

Lowca Community Resource Centre – Request of £1,000 approved to part fund professional fees necessary for the building control submission.

Cumbria County Council – Request of £1,000 approved to fund the planning permission process for the proposed Seascale to Gosforth R727 Viking Way Multi User Route

8. Future Projects

The Panel noted future projects list.

9. Any Other Business

South Copeland Tourism – Rachel circulated a paper from the group. Panel agreed to consider at next panel.

Friends of Millom Station – Paula gave the Panel an update on the groups match funding. The Panel were satisfied that the applicant had exhausted all funding avenues and agreed to increase the funding award by £400 to cover the match short fall.

10. Date of Next Meeting

Thursday 23 August 2012 at 08.00, Carlisle/Spedding Room