

**Meeting Notes of the Small Grants Panel held on
1 June 2012 Atkinson Room, The Copeland Centre**

Present: Julie Betteridge (CBC)
Brian Hough (NDA)
Kimberley Elliott (CCF – Grants Officer)
Paula Ratcliffe (CCF – Community Development Worker)

1. **Apologies for absence**
Rachel Graham (CCF – Community Development Worker)
Kevin Little (CCC)
2. **Disclosures of interest**
None
3. **Notes of the Previous Meeting**
Agreed
4. **Actions from last meeting**
Discussed within the agenda items
5. **Budget**

The Panel reviewed the budget sheet and the three year cash flow circulated. Both papers show a growing demand for the Fund. Options for the future policy and financial management of the small, large and investment grants and loans need to be discussed at the Board Away Day, which is to be arranged.

6. **Award of Small Grants**

Cleator Moor Town Council Building Project

Application no: 960201

Cleator Moor Town Council

Grant Request: £11,799.20
Capital

Capital Grant of £11,799.20 approved with standard conditions.

- Panel requested that once the building was updated, that there be an open day.

Testing the Market for chill out zone services

Application no: 960199

Chill Out Zone Ltd

Grant Request: £4,600
Revenue

Revenue Grant of £4,600 approved with standard conditions.

Home Grown

Application no: 960202

Home Group

Grant Request: £11,250
Revenue

Revenue Grant of £11,250 approved with standard conditions.

- Panel agreed to fund Year 1 to develop the project. Any future applications for funding must explore all other funding avenues.

7. **Future Projects**

The Panel noted future projects list.

8. **Three Year Cash flow**

Discussed with item 5

9. Any Other Business

Egremont Rugby Union Club

A copy of the updated business plan was given to Panel members. Members noted the development of the Club and the meeting of their grant conditions.

Annual Report / Communication Plan

The Panel agreed that the Team to forward draft copy of the Annual Report to Panel members in advance of the Annual Meeting.

West Cumbria CVS Funding Fair

BH will be attending the funding fair on behalf of NDA.

Colliery Mission

KE and PR highlighted queries with the project. The applicant was awarded a grant of £7,222 towards banner restoration. The cost of the restoration was lower than first thought so the applicant has been informed that their remaining grant will be reduced. A meeting with the applicant and Julie Betteridge has been arranged to confirm this.

Phoenix Enterprise Centre

The Panel agreed that KE is to do the appraisal on this project using small grant appraisal structure. The outcome to be taken to the June Board meeting.

10. Date of Next Meeting

Thursday 21 June 2012 at 08.00, Nicholson Room, Copeland Centre, Whitehaven