

**Meeting Notes of the Small Grants Panel held on
26 April 2012 Nicholson Room, The Copeland Centre**

Present: Julie Betteridge (CBC)
Eleanor Farrell (CCC)
Brian Hough (NDA)
Rachel Graham (CCF – Community Development Worker)
Paula Ratcliffe (CCF – Community Development Worker)

1. **Apologies for absence**
Kimberley Elliott (CCF – Grants Officer)
2. **Disclosures of interest**
None
3. **Notes of the Previous Meeting**
Email from BH approving decisions to be attached to updated notes
As per request by RST all applications to be noted whether capital or revenue
Agreed - once they are updated to be sent to all panel members
4. **Actions from last meeting**

Black Combe Country Fair
Application no: 960186

Black Combe Country Fair
Grant Request: £12,250
Capital

Panel considered financial information provided and discussed income projections against the grant request and agreed to fund the project at £6,125 per year for 2 years. Black Combe to provide updated budget to reflect the spend profile.
An annual report for year 2012 and 2013 will be required from the applicant.

Parish Lengthsman / Egremont Castle
Application no: 960171

West Copeland Partnership
Grant Request: £37,500
Revenue

The panel received more detailed information on the project as requested. The panel approved with standard conditions.

5. **Budget**

The Panel reviewed the budget sheets circulated. The panel requested a 3 year cashflow to be produced for next panel meeting for discussion on commitments against project against future years and to be taken to the Board.

PR to action

6. **Award of Small Grants**

Blengdale Crossings
Application no: 960187

Gosforth Parish Council
Grant Request: £9,150
Capital

Capital Grant of £9,150 approved with standard conditions.

- Panel requested that outputs of local residents and visitors using the scheme would demonstrate the benefit to economic infrastructure and applicant should provide greater user detail in monitoring.

There's Nothing To Do
Application no: 960196

Inspira
Grant Request: £49,962
Revenue

This application is considered within the Youth Activity commissioning approach agreed by the Board.

- Payments terms would be 75% upfront payment and remaining 25% upon evidence of expenditure
- This grant is allocated from the 'large' grant fund and for 100% funding

Revenue Grant of £49,962 approved with standard conditions

7. Development Grants

Home 2 Work

Panel agreed this did not fit with the development grant criteria. Applicant to be referred to business plan support available via WCDA and Chamber of Commerce

8. Future Projects

The Panel noted future projects list.

9. Millom Discovery Centre

The panel were requested to consider the changes to the project. The panel agreed that the project had changed enough to require a new application.

10. Howgill Family Centre

Fund would welcome a new application for the Family Futures project. RG & JB meeting applicant to offer support.

11. Any Other Business

Egremont Rugby Union Club

Panel approved the Business Plan and would like to see an updated version with the SWOT analysis updated to reflect the current status.

Copy to be forwarded to RST when received.

CVS Funding Fair

Panel will support the event with £1,000 that will support 50 Copeland groups to attend

Copeland Apprentice Initiative

BH investigating a potential future match funder.

12. Date of Next Meeting

Tuesday 29 May 2012 at 08.00, Nicholson Room, Copeland Centre, Whitehaven